

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at "The Bridges Child Care Centre"
on Monday 12th June 2017

No KGPC/MW/133

Councillors Present

Councillor Mr M Parsons Vice-Chairman

Councillor Mr M Chester

Councillor Mr N J Eynon

Councillor Mrs M A Lloyd

Councillor Mr G T A Statham

Clerk Mr M Walker

Also Present

Ward Councillor Mr Jon Johnson, Mr Dave Roden Lengthsman/Contractor and one further member of the public.

The Ordinary Meeting of the Group Parish Council was formally opened by the Vice - Chairman at 7.30pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mrs J T Davies Chairman, Councillor Mr D B Howie, Councillor Mr R J Manning and Councillor Mrs B Wood Mr Dave Atkinson Locality Steward not present but apologies received via Jon Johnson No Police present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of interest were received

2.2 To consider any written applications for dispensation

No written applications were received

3.0 Minutes

The Minutes of the Annual Group Parish Council Meeting No **KGPC/MW/132** held on Monday 8th May 2017 were unanimously confirmed as a true record and signed by the Vice - Chairman.

4.0 Financial Report

4.1 Bank Balances as per statements

@ 2nd June 2017 Treasurers Account £10,525.92

Bank reconciliation to agree with Bank Statement No 93
dated 11th June 2017 £10,525.92

@ 5th June 2017 Business Bank Instant Account £13,458.75

Bank reconciliation to agree with Bank Statement No 84
Dated 11th June 2017 £13,458.75

4.2 Receipts

HMR&C 1st April 2016 – 31st March 2017 VAT Claim £1,368.81

BACS Remittance Advice

Groundwork UK NPG-03233 BACS Remittance Advice £5,034.00

4.3 Invoices for Payment

Harvey Morgan Invoice 8th May 2017 £40.00

{To be paid out of Kilpeck Village Hall Funds}

Cheque No 000837



TTS Group Ltd Invoice No DE4760237 Equipment for Bridges Child Care Centre (Paid by Clerk using private credit card) Cheque No 000838	£244.65
Harvey Morgan Invoice No 096 {To be paid out of Kilpeck Village Hall Funds} Cheque No 000839	£35.00
Refreshments for Neighbourhood Development Plan Open Day Saturday 10 th June 2017 (Paid by Clerk using private credit card) Cheque No 000840	£101.69
Dave Roden Lengthsman Work Invoice No 0000107 Cheque No 000841	£463.60
Clerk's Salary June 2017 Gross	£516.95
Mileage	£25.20
Postage	£14.11
TAX £103.40 NIC £0.00	
Nett pay	£452.86
Cheque No 000842	
HMR&C 1 st Quarter Payment April May June Cheque No 000843	£310.00
Malcolm Walker Invoice No 571 Neighbourhood Development Plan Printing Costs Cheque No 000844	£624.79

All payments were **Unanimously Approved**

{Finance Sheets given to all Parish Councillors present and posted to Councillor Mrs J T Davies Chairman, Councillor Mr D B Howie, Councillor Mr R J Manning and Councillor Mrs B Wood + Information from meeting}

5.0 Reports

5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Vice-Chairman (Parish Council) and Chairman of the Village Hall Committee updated the Parish Council on the following:-

Summer Barbeque on Kilpeck Village Green Saturday 15th July 2017

There had been a theft of lead from the Village Hall roof, the Police had been informed

5.2 Ward Councillor Mr Jon Johnson's Report

Kilpeck Group Parish Council June 2017

"Apologies from Dave Atkinson Locality Steward – BBLP he has a clash in Parish Council meetings tonight.

Congratulations to the NDP team for the success of the community engagement on Saturday, the whole thing had a great buzz about it and people seemed much clearer on the direction of travel.

I attended a meeting with Rebecca Jinman – Planning Officer, Andy Byng, Highways officer, the management team and Architect at Pontrilas Sawmills 10 days ago. We went to look at the site upon my request, as the planning officer had identified that there were some conditions on previous applications that needed to be rectified and signed off.

The main one of these was the entrance in and out onto the A465. Further work is being undertaken by the sawmills looking at the way the lorries maneuverer once through the gates. Once this has been done I will report back to the parish council. The Highways engineer, looking at previous plans suggested that the splays into the entrance be removed, but it was concluded that the biggest issue was internal access and movement so that would be rectified first.



The height of the bank behind the new log plant proposal had been raised higher than the proposed 1.5m the planning officer was informed this was to create the best possible sound and light barrier for the neighbouring houses and would be planted with evergreen plants and trees.

Cllr Mark Parsons had raised the fact that the low bridge warning signs were not working on either side on the bridge, this has been raised with BBLP who informed me that it has been fixed on the Hereford side, however, this morning I spoke to the transport manager at the sawmills who was able to confirm the sign is not working this has been fed back to BBLP.

I have no further update from the PATA road closure at this point, but will update you as soon as I know.

The council's new constitution has now been implemented and we are starting to see the out working of how it affects the day to day running of committees. The main one being that there are now 3 scrutiny committees and one specifically focused on children, one on health and a general overview and scrutiny committee. Jon Johnson Ward Member for Wormside"

Question asked by a member - Why had Arkstone Lane been tar and chipped?

Jon Johnson to find out

5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present

Mr Dave Roden Lengthsman reported on the following:-

The Notice Board outside The Bridges Child Care Centre had been renovated

Frequency of strimming - when required

Cross Lyde potholes to be reported

Potholes by Withington House and Gwerngenny

Balfour Beatty to be requested to sweep the Bus Stop pull-ins and kerbs at Pontrilas by the Sawmills

{Note:-All monies to fund the Lengthsman Scheme for 2018-2019 fiscal year will be incorporated into the Precept}

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raised

7.0 Neighbourhood Development Plan

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.

The Groundwork Grant of £5,034.00 had been received.

A very well attended event with positive feedback and many questionnaires were handed in.

All information had now been collated into a spread-sheet which would be sent to Kirkwells

Consultants for their consideration

Next Steering Group meeting to be arranged



8.0 Highways and Footpaths

To receive **new** information on any Parish Highway including Public Footpath Issues

Nothing further to add see Item 5.3

9.0 Road Closure at Pontrilas Army Training Area

No new information

10.0 Community Speed Watch Scheme

Resolved to invite Community Speed Watch Co-ordinator to the next full Parish Council meeting so as to obtain more information

Agenda item for the next full Parish Council meeting



11.0 Telephone Kiosk on Kilpeck Village Green

"Email received 27th May 2017 Malcolm, My colleague emailed you the contract yesterday.

We (BT) will retain responsibility and pay for the power supply for the time being.

We do reserve the right to have it disconnected at some point, but we don't envisage this happening in the foreseeable future.

If the power supply is for a defibrillator, we will retain responsibility and pay for the supply for a minimum period of 7 years, after which we reserve the right to have it disconnected.

Should we decide to disconnect the power you will be given the opportunity to take over the supply
Regards Christine BT Payphones"

Parish Clerk has officially purchased the Kiosk, as instructed by the Parish Council for £1.00 (paid with private cheque)

12.0 Parish Council Group Chronicle Newsletter

The Parish Council approved the content of the newsletter but asked for the information to be in a different order. Then printing and distribution could be undertaken.

13.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

Application No 171023 Rabbit Cottage, Whitfield, Hereford HR2 9BA

Description Demolition of existing extension and replace with extension

Renovation of apple store to a study

Type Full Householder

Planning Permission Granted 9th May 2017

Application No 171251 Yew Tree Cottage The Common Wormbridge HR2 9DQ

Description Application for variation of condition 2 of planning permission

162529 (variation of permission 152794) to allow the house to be re-sited to avoid intruding on the minimum 6 metre power line clearance

Type Planning Permission

Planning Permission Granted 30th May 2017

Application No 164114 Pontrilas Sawmills, Hereford HR2 0BE

Description Proposed construction of new conversion/grading building

Type Planning Permission

Planning Application Still Valid

Correspondence

8th May 2017 Casual Vacancy Form sent to HALC
reference Councillor Mrs J T Davies Chairman
Nomination to the HALC Executive Committee

8th May 2017 Casual Vacancy Form sent to HALC
reference Councillor Mr M J Parsons Vice - Chairman
Nomination to the HALC Executive Committee

20th May 2017 Contract between Kilpeck Group Parish Council and
Balfour Beatty Herefordshire Council
reference Parish Lengthsman for 2017-2018

30th May 2017 Seafarers UK
Letter and Poster reference Fly the Red Ensign for Merchant Navy Day

Golden Valley Safer Neighbourhood Team (SNT) Briefing 25th May - 2nd June 2017

Good morning Sadly, I have to report that our churches are being targeted by thieves; there were two incidents on our patch last week and the week before an attempt was made to break into Kingstone Church, and just over the border, a small church in Penpont near Brecon was broken into and all the church silver was stolen. Many of our lovely rural churches are very isolated and therefore especially vulnerable, so if you're passing one and have time, please check all is in order.



Crime Trends Clehonger All Saints church in Old Clehonger was broken into between Sunday 28th May and Wednesday 31st May; the padlock that secures the front door had been wrenched off and once inside the small metal wall safe inside the door was taken off the wall and stolen. There was a large locked wooden box on the floor which had been forced open, but this contained just church paperwork and nothing was taken.

All other parts of the church had been visited, cupboards searched, and even the hatch up to the bell tower had been opened, but nothing else was taken Incident ref 518-s-310517

Clodock St Clydawg's church was entered by thieves between 2am - 9am on Saturday 27th May, and the glass in the locked doors to the vestry was smashed to gain entry to the kitchen and rear offices.

From there a large, heavy metal box was removed and taken away, using a wheelbarrow that had been stolen from a nearby residence.

The box contained the burial, birth and marriage records plus a map of the churchyard - items which although have little or no monetary value, are irreplaceable. We believe the thieves assumed the church silver was kept in the box, so they would have been very disappointed. So far, the box and its contents have not been found, please keep an eye out in case they have been dumped somewhere Incident ref 252-s-270517

Longtown A garage at a property on the outskirts of the village was broken into overnight on Friday 26th/Saturday 27th May and a brand new Titan hedge trimmer, still in its box, was stolen. Also taken was a Marin Belvedere pedal cycle and three rucksacks containing several items including a Decathlon wetsuit, a pair of Morrell trainers and storm kettle Incident ref 237-s-270517

Bogus traders Beware of bogus traders - there have been several calls to West Mercia Police recently regarding cold callers at the door, so here is a timely reminder of what to do - or not to do!

Bogus traders operating door-to-door will often take advantage of poor weather conditions to offer their services, including flooding and high winds, which may have caused damage to your property.

Otherwise they may try and point out 'problems' that don't actually exist. Such traders can be extremely persuasive and elderly and vulnerable people are often targeted. Low prices are quoted, but as the work starts the price tends to increase.

In most cases the work is done to a very poor standard, leaving the owner facing a second bill to have the work redone properly. They use a variety of sales pitches to get you to agree to having work done. These include suggesting that the property, if not repaired, will be dangerous and may cause additional problems to the structure of your home or putting a time restriction on the offer to hurry you into making a decision.

The work will normally be done immediately, before the householder changes their mind, and very often any information provided by the workmen (names, addresses, telephone numbers) are false, making them very hard to trace.

How to protect yourself from bogus traders:

don't be forced into making a quick decision on the doorstep

get at least three quotes from local reputable companies who have reputations to maintain, and if possible seek recommendations

only deal with firms with genuine verifiable telephone numbers and addresses - beware of companies that only use mobile phone numbers and accommodation addresses

anyone who signs a contract on the door step following a visit that was not arranged (unsolicited) does have **7 days in which to cancel it by law.**

all cancellation rights must be provided in writing to the customer at the time the contract is agreed, usually on the doorstep - **it is an offence not to do so**

if you don't want to speak to the trader don't open your door to them - it can be hard to distinguish the good traders from the cowboys so it might be easier to keep the door closed

do not allow uninvited callers into your home

refuse to be taken to the bank to withdraw money - if you ever feel intimidated by them, close the door and call the police. Kind Regards *Fiona Golden Valley Safer Neighbourhood Team*

Insp 2345 Callie Bradley (covering all Herefordshire rural areas) PS 1954 Nick Green (covering Ross, Ledbury and Peterchurch) PC 164 Roger Bradley 07976 938755 (non urgent messages only, not for reporting crime or live incidents) PCSO 6173 Fiona Witcher PCSO 6378 Pete Knight Peterchurch Police Station 101 ext 4820 Team mobile 07779 141232 (Non urgent messages only, not for reporting crime or live incidents)

Team e-mail - goldenvalley.snt@westmercia.pnn.police.uk Twitter - @GValleyCops



Subject to Council Resolution Item 14 may be held in Closed Session

14.0 Parish Council Clerk's Annual Performance & Salary Review

Clerk's Annual performance and Salary Review

Public and Clerk left the meeting room

Councillor Mrs M A Lloyd took the notes for the minutes

The Parish Council unanimously agreed to increase the salary of the Clerk by £1.00 per hour for the fiscal year 2017-2018.

Grateful thanks from the Parish Council were given to both Malcolm Walker Parish Clerk and Sheila for their hard work during the past year.

15.0 Matters Related to the Clerk for Agenda of the next meeting

Invitation to Community Speed Watch Co-ordinator

16.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 10th July 2017** at **"The Bridges Child Care Centre" Wormbridge** and is due to commence at **7.30pm**

Meeting declared closed at 8.40pm

Signed.....



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Chairman Kilpeck Group Parish Council Mrs J T Davies

Date 10th July 2017