

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at "The Bridges Child Care Centre"
on Monday 18th December 2017

No KGPC/MW/138

Councillors Present

Councillor Mrs J T Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr M Chester
Councillor Mr N J Eynon
Councillor Mr D B Howie
Councillor Mrs M A Lloyd
Councillor Mr R J Manning
Councillor Mr G T A Statham
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Mr Dave Roden Lengthsman/Contractor and one further member of the public

**The Ordinary Meeting of the Group Parish Council was formally opened by
the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies were received and accepted from Ward Councillor Mr Jon Johnson
Mr Dave Atkinson Locality Steward not present
No Police present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of interest were received

2.2 To consider any written applications for dispensation

No new written applications received

3.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/137** held on Monday 13th November 2017 were unanimously confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.2 Receipts

No receipts received

4.3 Invoices for Payment

Kirkwells Planning Consultants Invoice No 598	£4,860.00
Cheque No 000865	
Mr George Meadmore Invoice for 2017	£322.50
Cheque No 000866	
Clerk's Salary December 2017 Gross	£548.28
Mileage	£14.63
Postage	£6.20
TAX £109.60 NIC £0.00	
Nett pay	£459.51
Cheque No 000867	
HMR&C 3 rd Quarter Payment October November December	£329.00
Cheque No 000868	



Dave Roden Invoice No 0000109 Lengthsman Work {Lengthsman Work £540.00 – Kiosk Work £337.20} Cheque No 000869	£877.20
Groundwork UK End of Grant Report – NP/CB Projects V2 submitted Reimbursement for unspent monies Cheque No 000870	£136.17

All payments were **Unanimously Approved**

Finance Sheet signed by Councillor Mrs J T Davies Chairman and
Councillor Mr M Parsons Vice-Chairman

{Invoice WE16541 for Kilpeck Village Green received from Whitfield Estate
reference Licences 01/01/2018-31/12/2018

Invoice returned with previous paperwork as licence has been paid for a THREE YEAR period}

Thank you received from Dore Community Transport for donation

4.1 Bank Balances as per statements

@ 4 th December 2017	Treasurers Account	£5,466.92
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Bank Statement No 99

Bank Reconciliation £5,466.92 dated 18th December 2017 signed by the Chairman

@ 5 th December 2017	Business Bank Instant Account	£23,462.37
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Bank Statement No 90

Bank Reconciliation £23,462.37 dated 18th December 2017 signed by the Vice-Chairman

4.4 To consider Budget recommendations from the Finance Working Group for the 2018-2019 Fiscal Year

Group members are:- Councillor Mrs J T Davies Chairman, Councillor Mr M Parsons Vice-Chairman, Councillor Mr N J Eynon and Councillor Mr D B Howie

Revised proposed Budget presented to all Parish Councillors

The Parish Council unanimously resolved to increase the Budget for the fiscal year 2018-2019 by £2,600.00. Approximately £0.20 pence per week per household.

Proposed by Councillor Mrs M A Lloyd and Seconded by Councillor Mr N J Eynon

4.5 To set 2018-2019 Parish Precept

The Parish Council unanimously resolved the Precept for 2018-2019 financial year at £17,600.00.

5.0 Reports

5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman and Councillor Mrs B Wood reported on the following:-

Winter Christmas Crafts @ Kilpeck Fayre, Kilpeck Village Hall Saturday 25th November 2017 10.30am-2.30pm was very well attended. Fifteen vendor tables and approximately £90.00 profit with some money being given to charity

Next Craft Fayre scheduled for April or May 2018

Christmas Quiz-Kilpeck Village Hall Saturday 16th December 2017 only three “Teams” attended but a very enjoyable event

Life Cycle UK information reference 4 x Cycle Parking Stands “sink in” type had been ordered by the Clerk for erection at the Village Hall during January 2018

Extra Recycling Bin required for the hall

5.2 Ward Councillor Mr Jon Johnson’s Report

Ward Councillor Mr Jon Johnson not present and no report available

5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present and no report available



Mr Dave Roden Lengthsman reported on the following:-
Give Way Sign Station Road by triangle on bridge-Dave to action
Kilpeck / Old Shop tree overhanging-Dave to action
Salt/Grit bin empty by The Beeches
Clerk to enquire if any “Grit-salt” is available

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raised

7.0 Neighbourhood Development Plan

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.



7.1 Update and to approve actions required following the completion of the Draft Plan amendments

“Extract from Draft Minutes

Steering Group 8th Meeting Vallets Office, Whitfield Thursday 7th December 2017 at 7.30pm

Present Joyce Davies Parish Council Chairman, Mark Parsons Parish Council Vice – Chairman

Mark Chester Parish Councillor, Dave Howie Parish Councillor

Malcolm Walker Parish Clerk

Bryn Hill – Balfours with Berringtons - Whitfield Estate

Roger Probert, Sheila Walker

Apologies Ian Howie, Dave Thompson, Richard Thompson

Joyce Davies Parish Council Chairman opened the meeting and thank Bryn for use of the meeting room due to the “Pantomime Cast” rehearsing in the Village Hall.

The Kilpeck Group NDP 2017 – 2031 First Draft Plan – Preferred Options July 2017.-.

updates included and The Kilpeck Group Neighbourhood Development Plan First Draft Plan – Preferred Options December 2017 Version Four Draft produced.

All amendments, insertions and deletions completed

Bryn and Ian had scrutinised contents for errors

Copies emailed to all Steering Group members

Bryn to re-check document

Areas of Didley, Kilpeck and Wormbridge “Settlement Boundaries” marked

Clerk to email maps to Sam Banks Neighbourhood Planning Department at Herefordshire Council and/or Kirkwells Planning Consultants

Next meeting Vallets Office Whitfield Thursday 18th January 2018 at 7.30pm

Meeting declared closed at 8.45pm

Signed.....

Councillor Mrs Joyce T Davies Chairman Kilpeck Group Parish Council

Date 18th December 2017

Next Steering Group meeting Thursday 25th January 2018 at 7.30pm at The Vallets Office, Whitfield

Clerk to produce/enhance maps and insert into Neighbourhood Development Plan

7.2 To consider date or dates & venue for Regulation 14 Public Consultation and method of advertising Decisions to be made closer the time

7.3 To consider contents of letter from Balfours with Berringtons

Letter considered but the Parish Council felt that it would not be appropriate for Public Consultation Day.

Clerk to respond to Mr W R A Shuttleworth



8.0 Highways and Footpaths including Deployment Vehicle Activated Signs (VAS)

To receive **new** information on any Parish Highway or Public Footpath Issues and also received update on the installation of a portable VAS unit

The Clerk had organised a site meeting with Westcotec Ltd and representatives of the Parish Council for January 2018

Email received 18th December 2017 BBHER Production System Agent reference Pontrilas Sawmill
Your enquiry has been logged in our system and will be allocated for inspection based on current priorities and an assessment made if work is required. If you have an queries please call 01432 261800. Your reference numbers are provided below to assist you. Herefordshire Council Ref: Balfour Beatty Ref: 11049369 Thank you for contacting Herefordshire Council.

Description: Kilpeck Group Parish Council have instructed me to request your assistance with a highway safety issue.

Pontrilas Sawmills as I am sure you will be aware need to illuminate working areas at their Mill site. However a number of these lights continually cause problems to motorists in particular car drivers (because of their relatively low position in relation to the road) approaching the Mill from the south. Lights which illuminate an open ended building give the impression of an oncoming vehicle being on the same side of the road as the approaching northbound car, then within a few metres two lights located further into the Mill give the impression of a vehicle crossing the carriageway adding to the confusion of the northbound driver, these issues are clearly problematic but if you add into the rain and mud affected road conditions it can only be a matter of time before a totally avoidable incident will occur.

The Parish Council's Chairman has made a number of representation to the Mill's Management Team all of which receive assurances that action will be taken, would it be possible (on safety grounds) for you to request that the Mill review their works lighting with a view to mitigating these problems?

A465 to Pontrilas trees/branches down

Parish Council resolved for the Clerk to contact Herefordshire Council for a Freedom of Information Request reference Statutory Duties and Legal Obligations

cc to Ward Councillor Mr Jon Johnson

Propose by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr M Chester

9.0 Telephone Kiosk on Kilpeck Village Green

Update:- Refurbishment of Kiosk and agree any further action required

The Parish Council resolved not to move the Kiosk

Clerk to contact Mr Cliff Hiscox Sandblasting Services reference sandblasting and primer painting

Electricity supply had been disconnected into box

10.0 Planning Application (Amended Plans)

Previous reply "Good afternoon Mr Low,

Kilpeck Group Parish Council considered application No173710 The Moors, Kilpeck HR2 9DW at their meeting held on the 13th November 2017.

Resolved Unanimously:- Not to support the application. Reasons

- 1) *Should this not be a retrospective application as the "static caravan" has already been placed at the location?*
- 2) *The planning application for "proposed siting" makes no mention of the provision of utility services*
- 3) *The dimensions on the drawing imply a size of 40m x 40m clearly this is incorrect*
- 4) *The creation of any development at this location would (in the view of the Parish Council) be totally inappropriate Best Regards Malcolm Walker Clerk to Kilpeck Group Parish Council"*

Planning Re-consultation 173710 The Moors Kilpeck Hereford HR2 9DW

Description Proposed siting of static caravan

Grid Ref OS 344836, 229900

Type Planning Permission



“Kilpeck Group Parish Council considered the amended application No 173710 at their re-scheduled meeting held on the 18th December 2017.

Resolved :- Unanimously That the siting of a mobile home at this location would be inappropriate therefor the Parish Council cannot support this application

11.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

17th October 2017 Application No 173359 Rabbit Cottage Whitfield Hereford HR2 9BA
PP Approved of details reserved by condition

Condition 4 – Discharged

The submitted details confirming the approval of the EPS License are acceptable

2nd May 2017 Application No 171547 Timber and Builders Merchant Pontrilas, Hereford
Application for approval of details reserved by conditions 3, 4 & 15 attached to
planning permission 142033

Application Still Valid

Correspondence Received

21st November 2017 Email from Balfour Beatty Living Places
Reference Parish Council Briefing

“Hi Malcolm Can you circulate as appropriate please?”

I attended the Balfour Beatty Parish Council briefing last week and there were a number of things of interest to us. Nothing major, and the powerpoint will be circulated to parish clerks, but these are the main points I noted.

Even though there will be no more grant for the lengthsman scheme from next financial year, we will still need a contract with BB and HC. This gives our lengthsman the permission to work on the highways and the work is not permitted without the contract.

If we decide not to continue with a lengthsman, paid for by our precept, we could find out just what BB will do via the Annual Plan which is published on the HC website. It would probably be a good idea to have a look at this as we consider what to do with the lengthsman scheme. In particular, what does Terry do that BB won't and what the impact locally would be.

BB are emphasising a community support approach which is basically putting in place schemes to encourage and support local landowners to live up to their responsibilities. There is no money for this but there is still money for gates, stiles etc, just the landowners have to install them. BB also implied if we cannot get local landowners to keep up the footpaths etc. then they will get involved. Just what this means I'm not sure.

BB have developed a community commissioning model which they are saying is innovative and leading best practice. Basically it is a scheme whereby if we want to do a project of some sort they will help, doing some of the technical work, taking on a limited amount of the risk, producing budgets and risk assessments etc.

It will cost, and there is no money for this other than money we raise ourselves from the precept or other means, but they will do an initial consultation to scope out the project. I am not sure it is relevant to us in the short term, but it might be useful in the medium to longer term, particularly with the proposed Abbey works.

The work they are doing on the roads both resurfacing and repair is all based on a limited budget and a risk based approach. In other words they are assessing risk and doing the priorities and accept that this sometimes means work will be done in the middle of a carriage but not on the sides, because the risk is much lower on the sides of the road and other places need the limited money more. This is not surprising and probably what we expected, and is the product of the way they are trying to eke out the budget. I am not sure whether it is good or bad, just it is the way it is.

I asked about how they review their working practices, echoing Margaret's point about work being done then the pothole 50 yards up the road being done three weeks later.

They did acknowledge that this happens and can be a problem and say that they do review this regularly. They are also in the process of rolling out technology that promises to reduce this as it comes into use.



The subtext of much of the presentation is how the implications of the Locality Act are transferring work and responsibilities down to the parishes. My view is that this is not necessarily a huge issue for us, but bigger parishes might well have some significant changes to consider and implement. There was nothing really dramatic but I suggest we assume that we will have to consider the P3 and Lengthsman schemes carefully again in the near future.

Finally, I did ask whether we could get a message to our locality steward to ask them to visit. Overall the message was that these were always the first point of call and that they can help with all manner of things. I would love to see ours at a meeting.” {Report from an Abbeydore Parish Councillor who attended}

21st November 2017 Email sent to Michelle Price
Reference “Kilpeck Parish Council”
I can confirm at the Kilpeck Group Parish Council meeting held on the 13th November 2017 that a resolution was unanimously approved to confirm their request to become “Kilpeck Parish Council”

21st November 2017 Life Cycle UK
4 Cycle Stands ordered – delivery and Installation at Kilpeck Village Hall
January 2018

December 2017 Golden Valley Safer Neighbourhood Team (SNT) Newsletter



Your team, based at Peterchurch PC 164 Roger Bradley 07976 938755

roger.bradley@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

We'd like to take this opportunity to wish you all a safe and happy festive season

News from the Nick

Last week we finally moved out of the police station and into offices within the fire station just along the road. As with all moves, it was a bit chaotic for a day or two, and there have been a couple of minor teething problems but we are now settled in, and have been made to feel very welcome by our Hereford & Worcester Fire & Rescue (HWFR) colleagues.

We have no landline at present, we are led to believe we will have a dedicated line soon, but in the meantime if you wish to contact us on non urgent matters, our mobile numbers are on the front page.

As with the old station, there is no counter service and we are unable to receive callers at the door without a prior appointment, so please call us if you need to see us and we can arrange a mutually convenient time and location.

Crime Trends **1st – 30th November 2017**

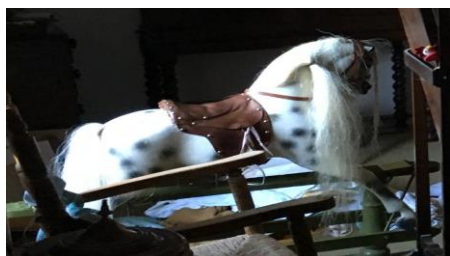
Sometime between 1.30pm on Saturday 4th and 1.30pm on Sunday 5th November, damage was caused to the perimeter fence of **Madley** Environmental Study Centre and a cabin on the site was broken into. A few sweets were taken from the site Incident ref 168-s-061117

A number of items were stolen from the front and rear of a property in **Clifford** sometime in the three weeks leading up to 12th November. Items taken include a mobility scooter – make unknown, a bag of chopped wood and a chainsaw Incident ref 412-s-12.11.17

Two pints of milk were stolen from a rear doorstep in Lowfield Meadow, **Kingstone**, between 5am and 8.15 am on Tuesday 14th November Incident ref 238-s-141117



A holiday cottage in **Michaelchurch Escley** was broken into sometime during the four weeks leading up to 15th November, and a rocking horse was stolen – see photo overleaf Incident ref 179-s-151117



If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway.

Any incidents stated are infrequent and spread about a wide area, and are over a whole month.

Herefordshire is a safe place to live!

Where's PC Badger?

Last month PC Badger was by the memorial cross in Moccas, we received three correct answers; Amanda from Preston on Wye, Jill from Moccas and Katherine – not sure where Katherine is from This month, PC Badger is keeping warm in the station.

Arrests etc for November

Two males from Hereford, one aged 18 and one aged 19 were issued with £80 fixed penalty notices by colleagues from Herefordshire Council's Community Protection Enforcement team for fly tipping in **Ruckhall** in September. A quantity of used gas canisters were found in bin liners thrown behind a hedge by a local resident, and enquiries by the CPE team led them to the culprits, who admitted the offence in interview.

A 21 year old male from **Eaton Bishop** was arrested for criminal damage, he received a caution.

A 16 year old male and an 18 year old male, both from **Kingstone**, were arrested on suspicion of burglary in the village. They were released without charge.

A 40 year old male from **Ewyas Harold** was arrested on suspicion of drink/drive on the A465, he is on police bail.

A 26 year old male from **Eaton Bishop** was arrested on suspicion of being drunk and disorderly, and assault; he is on police bail.

A 17 year old male from **Pontrilas** was arrested on suspicion of drink/drive and is on police bail.



View from the Office We are very lucky to travel around The Golden Valley every day and see some of the fantastic views it has to offer. These sheep playing 'follow my leader' were spotted by Fiona one morning a few months ago.

Meet the Team Below are some of the venues where we'll be in December if you'd like to come and have a chat. We will try and vary the locations each month, so let us know if there is an event you'd like us to call in at in the future.

Saturday 2nd December - **Eaton Bishop** Village Market, Village Hall, between 10.30 – 11.00am

Friday 8th December - **Bredwardine** Village Market, Village Hall, between 10.30 – 11.00am

Monday 11th December - **Peterchurch** Village Centre – coffee morning between 10.30 – 11.00am

Wednesday 13th December – **Dorstone** Front Room, between 9.30 – 10.00am

Wednesday 20th December – **Longtown** library, Village Hall, between 3.30 – 4.00pm

Whilst we will make every effort to be at these events as advertised, there may occasionally be operational reasons why we cannot be there, we're sure you will understand if this happens.



How to Contact Us 101 to talk to your local SNT or report a crime
goldenvally.snt@westmercia.pnn.police.uk www.westmercia.police.uk @GValleyCops
Only call 999 in an emergency, when a crime is in progress or life is in danger

12.0 Matters Relayed to the Clerk for Agenda of the next meeting

Sunrise Event at Kentchurch

13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council on **MONDAY 8th January 2018**
at **“The Bridges Child Care Centre” Wormbridge** and is due to commence **at 7.30pm**

Meeting declared closed at 9.10 pm

Signed.....



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Chairman Kilpeck Group Parish Council Councillor Mrs J T Davies

Date 8th January 2018