

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at "The Bridges Child Care Centre"
on Monday 12th March 2018

No KGPC/MW/141

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr M Chester
Councillor Mr D Howie
Councillor Mrs M Lloyd
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Two further members of the public

**The Ordinary Meeting of the Group Parish Council was formally opened
by the Chairman at 7.30pm**

1.0 Apologies for Absence

Councillor Mr R Manning had tender his resignation by letter to the Parish Council Chairman
Councillor Mrs J Davies

The Parish Clerk would now contact the Monitoring Office to register the vacancy

The Clerk, on behalf of the Parish Council, to send a letter of thanks to Russell for his time as a Parish Councillor

Apologies were received and accepted from Councillor Mr N Eynon, Councillor Mr G Statham,
Ward Councillor Mr Jon Johnson and Mr Dave Roden Lengthsman/Contractor

Mr Dave Atkinson Locality Steward not present

No Police present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of interest were received

2.2 To consider any written applications for dispensation

No new written applications received

3.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/140**
held on Monday 12th February 2018 were unanimously confirmed as a true record and signed by the
Chairman with one minor amendment **2.1 "No"** to be deleted.

4.0 Financial Report

4.1 Receipts

3 rd Quarter Claim for the Lengthsman Scheme received by BACS reference 3902130	£62.89
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4.2 Invoices for Payment

Edit Print and Distribute Neighbourhood Planning Event and Community Governance Review Invoice No 579 Cheque No 000876	£382.36
Clerk's Salary March 2018 Gross	£548.28
Mileage	£10.58
Postage	£3.36

TAX £109.60 NIC £0.00

Nett pay	£452.62
Cheque No 000877	



HMR&C 4th Quarter Payment January February March £329.00
Cheque No 000878

All payments were **Unanimously Approved**

Finance Sheet signed by Councillor Mrs J T Davies Chairman and copies given to all Parish Councillors present.

4.3 Bank Balances as per statements

@ 2 nd March 2018	Treasurers Account	£3,371.91
Bank Statement No 3		
Bank Reconciliation £3,371.91 dated 12 th March 2018 to agree with Bank Statement No 3 signed by the Chairman		
@ 5 th March 2018	Business Bank Instant Account	£15,464.85
Bank Statement No 93		
Bank Reconciliation £15,464.85 dated 12 th March 2018 to agree with Bank Statement No 93		

4.4 Sunderlands “Farm Business Tenancy Agreement 2018-2019”

The Farm Business Tenancy Agreement for 2018-2019 was signed by the Clerk Mr M Walker and witnessed by Councillor Mrs J Davies Chairman, now to be returned to Sunderlands

5.0 Reports

5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman reported on the following:-

Quiz Night to be on Saturday 24th March 2018

Craft Fayre Saturday 21st April 2018

Library set up to take place soon

5.2 Ward Councillor Mr Jon Johnson’s Report

Ward Councillor Mr Jon Johnson not present but email sent

Hi Malcolm, sorry but I am sat in a board meeting in B’ham, its become apparent that we are not going to finish much before 6 - 6.30, hence, I don’t think i’m going to make it tonight!

But the main item that I needed to report on was The sunrise festival event. The answer to the licensing is that normally the team will trust the applicants without much questioning. However, I have challenged that in this case, and asked that officers request a full management plan, and have said that I will join officers over the period to do a spot check, and undertake a count.

I have specified that officers must take this seriously, and Marc is talking to the officers to develop an action plan. So it is in hand as much as I can make it at this point. Many thanks Jon

5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present

Mr Dave Roden Lengthsman not present

Correspondence sent he will open grips when weather permits

Potholes everywhere

Kiosk refurbishment still awaited

5.4 Update of the Data Protection Laws in 2018

Information given to all Parish Councillors which comes into force 25th May 2018

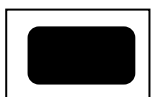
Information letter received from DM Payroll Services Ltd

Clerk will pass on all information as and when received

Clerk booked on re-arranged Training Course Friday 23rd March 2018 at Plough Lane

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions. No matters raised



7.0 Community Governance Review

Herefordshire Council Community Governance Review First Phase Consultation commencing on the 1st February 2018 for a six week period Apparent delay at Herefordshire Council

Full details included in the Parish Council Group Chronicle Newsletter and on the Parish Council and Herefordshire Council Websites

Waiting for results

8.0 Neighbourhood Development Plan

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.



Saturday 14th April 2018 Open Day Consultation

Venue - Kilpeck Village Hall Time - 10.00am - 3.00pm

Kirkwells Planning Consultant attending and Steering Group Members

Full details included in the Parish Council Group Chronicle Newsletter and on the Parish Council Website

The next Steering Group Meeting to be held, (provisionally) on Tuesday 27th March 2018 at The Three Horseshoes at 7.30pm

Clerk to email copies of the plan and produce some hard copies.

9.0 Proposed Sunrise Event

To receive update and agree action required

See Item 5.2 Ward Councillor Mr Jon Johnson's Report

Meeting still to be arranged with Sue Thomas Police Commander, Fire Commander, Marc Willimont, Ward Councillor Mr Jon Johnson, Ward Councillor Mr Peter Jinman and Parish Council Representatives - Jon Johnson to action

10.0 Highways and Footpaths

Lengthsman projects for Spring2018

The Parish Council's Lengthsman will work on a reactive basis only, in line with permissible activities on C & U class roads within the Kilpeck Group Parish Council's area.

11th March 2018 Report a Pothole
Pothole outside Kilpeck Church U74002
CAS-671085-JOP9Y4

11th March 2018 Report Worn Road Markings and Missing Cats Eyes
Give Way Road Markings Kilpeck end of C1230
CAS-671091-J2X1L2

11th March 2018 Report Road Signage Defects
7.5 Tonne Sign Junction B4348 and C1230
CAS-671090-W7T2M2

Trees opposite Forge Garage

Pump House Corner dangerous drain on the bend

Trees by lay-by Didley Pitch A465

11.0 Telephone Kiosk on Kilpeck Village Green

Update:- Refurbishment of Kiosk and agree any further action required

Mr Cliff Hiscox and Mr Dave Roden waiting for suitable weather conditions



12.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

28th October 2017 Application No 173710 The Moors Kilpeck Hereford HR2 9DW
Proposed siting of static caravan
Planning Permission

28th November 2017 Planning Re-consultation 173710 The Moors Kilpeck
Proposed siting of static caravan
Planning Permission

Refusal of Planning Permission 12th February 2018

2nd May 2017 Application No 171547 [Timber and Builders Merchant Pontrilas, Hereford](#) HR2 0BE
Application for approval of details reserved by conditions 3, 4 & 15 attached to
Planning Permission 142033

Application Still Valid

24th November 2017 Application No 174052 Wormbridge Court A465 from Lay-by to
PROW Footpath Kd3 Wormbridge Hereford
Application for approval of details reserved by conditions 9 & 10
attached to planning permission P143268/F

PP – Approval of details reserved by condition

Application Still Valid

10th January 2018 Application No 174767 Land South East of A465 near Pontrilas Sawmills Hereford
Proposed re-location of Black Mountain Quarries comprising the change of use of land
for storage, processing and sale of natural stone and associated products, stone cutting
building, dispatch building, offices, display areas and associated staff and customer
parking, sustainable drainage and new vehicular access
Council Development Reg 4

Application Still Valid

26th January 2018 Application No 180168 Land at Rogers Hill Cottages Didley Hereford
Application for variation of condition 2 of planning permission ref 163200/F

Application Still Valid

March 2018 [Golden Valley Safer Neighbourhood Team \(SNT\) Newsletter](#)

Your team, based at Peterchurch

PC 164 Roger Bradley 07976 938 755 roger.bradley@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

Crime Trends [1st – 28th February 2018](#)

An HGV parked in a layby on the A465 near [Pontrilas](#) had 400 litres of diesel stolen from its fuel tank
overnight on Wednesday 31st January / Thursday 1st February Incident ref 58s 010218

Between 3pm on Friday 2nd and 10.30am on Saturday 3rd February, a shed next to an annexe in [Abbeydore](#)
was entered and two Husqvana chainsaws and a disc cutter were stolen. No forced entry was made Incident ref
399s 030218

A house in [Middlewood](#) near Clifford was broken into between 9.30am and 12.30pm on Wednesday 7th
February. Entry was forced to the rear door using a spade, and several locked internal doors were also forced
open and an untidy search of the premises was made but it doesn't appear anything was taken Incident ref 264s
070218

A house in [Pontrilas](#) was also broken into on the 7th February, this happened between 3.30-4.00pm.
Entry was gained by breaking a small window at the rear of the property, a quantity of cash was stolen. This is
believed to be linked to the burglary at Middlewood Incident ref 456s 070218

A workshop next to a property also in [Middlewood](#) was entered sometime between Saturday 3rd and
Wed 7th February and two Stihl chainsaws and two Stihl hedge cutters were stolen Incident ref 433s 070218

A shed at an isolated property in [Bredwardine](#) was entered sometime between Friday 2nd and
Saturday 10th February and a Stihl chainsaw was stolen Incident ref 343s 100218

A Stihl chainsaw was stolen from a truck belonging to a worker at a property in [Ewyas Harold](#) between 10.00
and 10.15am on Friday 23rd February Incident ref 380s 230218



A tractor parked in woodland in **Dulas** had several parts stolen from it sometime between 2pm on Sunday 18th and 4pm on Friday 23rd February Incident ref 620s 230218

A shed in the garden of a property in **Archenfield** was broken into between Tuesday 20th and Saturday 24th February, a Husqvana chainsaw and an Echo strimmer were stolen Incident ref 260s 260218

If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway.

Any incidents stated are infrequent and spread about a wide area, and are over a whole month.

Herefordshire is a safe place to live!

Mot reminder A useful piece of information sent in by one of our readers – you can get a reminder by text or e-mail from DVLA reminding you when your vehicle MOT is due – just follow this link

www.gov.uk/mot-reminder

Arrests of Note 33yr old male from Kingstone was arrested for causing criminal damage and then charged and bailed to court.

28yr old male from Eaton Bishop was arrested for harassment and breaching a restraining order. He was charged and will appear before the courts.

17yr old Clehonger male was arrested twice this months for offences of burglary and drug possession and was charged and bailed to court.

65yr old male from Bredwardine was arrested on suspicion of assault and released on police conditional bail.

41yr old male from Kingstone was arrested on suspicion of assault and later released without charge.

23yr old female from Michaelchurch Escley was arrested on suspicion of dangerous driving and later released on police bail.

Meet the Team Below are some of the venues where we'll be in March if you'd like to come and have a chat.

Friday 9th March - **Bredwardine** Village Market, Village Hall, between 10.30 – 11.00 am

Friday 16th March - **Dorstone** Front Room, between 9.30 – 10 am

Monday 19th March – **Peterchurch** Village Hall – Pop in between 10.30 – 11.00 am

Tuesday 27th March – **Cusop** Co-op car park with the Mobile Police Station 3.00 – 4.00 pm

Wed 28th March – **Madley** recreation ground car park with the mobile police station between 3.00-4.00pm

Whilst we will make every effort to be at these events as advertised, there may occasionally be operational reasons why we cannot be there, we're sure you will understand if this happens.

Scam news Just to make you aware that people are still getting calls from 'BT' telling them they are having issues with their internet and that the caller is there to help – please ignore these calls as it is a scam. This is from one of our readers in Ewyas Harold.

“Just to advise you I had another call from Steve Smith (Indian accent) this afternoon, wanting to fix my internet. He rang from a mobile number, when I tried to call it back it went to 02 answer phone 07793 741752. Very convincing in saying he needed to help”

Wifi security Advice on Wifi security at home and in public

Q. Is my Wifi secure?

A. Ask your internet service provider (ISP) if your Wifi service is secure. Most ISPs will send (or install) your home router with security settings enabled, but check with them if you aren't sure. If your Wifi isn't secure your ISP will be able to tell you how to set this up as every router is different.

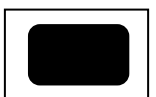
Q. Is my Wifi 'key' safe?

A. Keep your Wifi security key out of sight and be careful who you share this with. Your Wifi key is usually recorded on a card or label on the back of your router and will be a combination of letters and numbers. WPA2 is currently the best option for Wifi security so use this if you have a choice. Higher levels of Wifi security are available but might not be compatible with some older devices.

Q. Who can access my Wifi and use my broadband? Is it being used by someone living or sitting nearby to view illegal content?

A. If possible, change the default password on your internet router. This is programmed at the factory and some companies have a single default password for all their devices. An attacker only needs to know this information to access your home network.

Check your internet bills for reasonable usage in line with what you are doing.



If your bills unexpectedly increase then this may be an indication that your Wifi is being misused. Change your Wifi security key to stop this happening.

Q. Is someone using my 'Bluetooth ([Opens in a new window](#))' service to access my mobile device?

A. This may result in your device behaving unexpectedly or erratically. Ensure you switch off your Bluetooth on your device when it is not in use and install an anti-virus or mobile security App from a trusted app store.

Q. Is someone 'listening' into my internet use in public restaurants and shops?

A. Avoid internet banking / transmission of sensitive information using public Wifi hotspots (restaurants, shops, etc). You can never be sure if your connection is being eavesdropped by someone else and you don't want to give away your sensitive information.

Q. Who is gathering my internet use habits?

A. The providers of many public Wifi hotspots will often ask for some personal information before allowing you access. This information can be used for marketing purposes or shared with other companies. Your browsing activities may also be monitored so you can be targeted with advertising.

If you do not agree to your information being monitored or used in this way then you may be unable to use the hotspot.

How to Contact Us 101 to talk to your local SNT or report a crime goldenvalley.snt@westmercia.pnn.police.uk
[@GValleyCops](http://www.westmercia.police.uk)

Only call 999 in an emergency, when a crime is in progress or life is in danger.

4th March 2018 Herefordshire Association of Local Councils

Information Corner

{emailed from Councillor Mr M Parsons Vice-Chairman}

Clerk to book 2 places for Training "General Data Protection Regulations" (GDPR)
on Tuesday 15th May 2018 7.00pm-9.00pm

Clerk to book the Parish Freighter for Saturday 16th June 2018
(if convenient with Village Hall)

13.0 Matters Relayed to the Clerk for Agenda of the next meeting

Sunrise Festival


Meeting Dates Calendar

15.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council on **MONDAY**

9th April 2018 at "The Bridges Child Care Centre" Wormbridge and is due to commence at **7.30pm**

Meeting declared closed at 8.40pm

Signed.....

Chairman Kilpeck Group Parish Council Councillor Mrs J T Davies

Date 9th April 2018