

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at “The Bridges Child Care Centre”
on Monday 9th April 2018

No KGPC/MW/142

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr M Chester
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Mr Dave Roden Lengthsman/Contractor and two further members of the public

Prior to the opening of the Parish Council meeting Councillor Mrs J T Davies Chairman held a one minute silence in memory of former Parish Councillor Mr John Wanklyn

**The Ordinary Meeting of the Group Parish Council was formally opened
by the Chairman at 7.30pm**

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mrs M Lloyd, Councillor Mr G Statham and Ward Councillor Mr Jon Johnson
Mr Dave Atkinson Locality Steward not present
No Police present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of interest were received

2.2 To consider any written applications for dispensation

No new written applications received

3.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/141** held on Monday 12th February 2018 were unanimously confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

VAT Claim for 1st April 2017 - 31st March 2018
completed ready for submission to HMR&C for £2,251.24

4.2 Invoices for Payment

HMR&C 4 th Quarter Payment January February March	£329.00
Cheque No 000878	
Herefordshire Association of Local Councils (HALC)	£417.61
Invoice H231 for Subscription 1 st April 2018 – 31 st March 2019	
Cheque No 0008789	
*{not paid - decision at next full Parish Council meeting}	
Clerk's Salary April 2018 Gross	£548.28
Mileage	£13.73
Postage	£3.61
Stationery & Consumables	£159.34



Computer Software		£39.00
	TAX £109.60 NIC £0.00	
Nett pay		£654.36
Cheque No 000880		

All payments were **Unanimously Approved**
Unanimously agreed for the Clerk to obtain Cheque Book Signatures after the meeting
***except HALC Invoice (next Agenda)**

Replacement cheque to be made out to Kilpeck PCC due to original being mislaid

Details submitted to Kilpeck Village Hall Booking Secretary for Neighbourhood Development Plan Meetings for April, May x 2, June and October 2017 – awaiting invoice

Finance Sheet signed by Councillor Mrs J T Davies Chairman and copies given to all Parish Councillors present

4.3 **Bank Balances** as per statements

End of Year Balances 2017 - 2018

@ 9th April 2018 Treasurers Account £2,438.48

Internet Printed Bank Statement

Bank Reconciliation £2,438.48 dated 9th April 2018

to agree with Internet Printed Bank Statement signed by the Chairman

@ 9th April 2018 Business Bank Instant Account £15,465.44

Internet Printed Bank Statement

Bank Reconciliation £15,465.44 dated 9th April 2018

to agree with Internet Printed Bank Statement

Bank Statement Balances

@ 9th April 2018 Treasurers Account £3,485.86

Internet Printed Bank Statement

@ 9th April 2018 Business Bank Instant Account £13,965.44

Internet Printed Bank Statement

Councillor Mr M Parsons Parish Council Vice-Chairman perused and checked the Accounts File for 2017-2018 and found no anomalies or discrepancies in the paperwork, also assessed risk and found no issues. Internet Banking remains only for the Parish Clerk to access and view Bank Statements. Accounts now to be taken to the Internal Auditor

5.0 **Reports**

5.1 **Kilpeck Village Hall Committee**

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman reported on the following:-

Craft Fayre Event Saturday 21st April 2018

5.2 **Ward Councillor Mr Jon Johnson's Report**

Ward Councillor Mr Jon Johnson not present but email sent

“April - Ward Report for Wormside Ward

By Cllr J Johnson – E: jon.johnson@herefordshire.gov.uk – T: 07989 399670

Herefordshire Library Services – this month will see the General Overview and Scrutiny Committee reviewing the future of the service. There are some statutory requirement placed upon the council around providing a library service however, the question is could an external provider offer a better service. In May the Cabinet will be reviewing if the service should be being put out for tender to other providers. Many groups have been involved in the consultations, and there are local providers that are interested in the service.

Midlands Connect Briefing – Over the next 12 months you are going to hear a lot more about Midlands connect? www.midlandsconnect.co.uk



‘Midlands Connect, in collaboration with central government, brings together local authorities and local enterprise partnerships from across the Midlands.

Together, the Midlands Connect Partnership and the Department for Transport have developed a transport strategy that identifies the major infrastructure projects needed to improve the connectivity of our region’s key locations so we can help drive economic growth and power the Midlands Engine.

Sir John Peace, chairman of Midlands Connect and Midlands Engine, said: *“We sit at the heart of the UK’s transport network and therefore an investment in this region’s transport will have a remarkable benefit to the whole country and create a positive ripple effect to boost the development of industry, skills and infrastructure.*

*“This **Strategy** will help to secure the further infrastructure funding needed to lay the groundwork for improved connectivity across the Midlands, bringing the East and West closer together and opening the region’s businesses to the world.”*

The reason you’ll hear more is that the western bypass has come high on Midlands connect agenda, and they are working on funding bids because of the link from South Wales to the Midlands and North, but check out their website for more details.

Cabinet this month will be passing recommendations on the Adult and Children’s Safeguarding boards, this is of huge responsibility because these are the partnerships we as a council so heavily rely upon to ensure that we are ensuring the safety of some of the most vulnerable people in our communities.

Balfour Beatty have their briefing for Parish Councillors on 16th April at 10am. I am pleading with Parish Councillors to attend and discuss in their meetings to have representation I believe BBLP management need to there more from our parish councillors and the pressure that they are under.”

Ask Jon Johnson why only morning meeting for event

Councillor Mrs J Davies Chairman and Parish Clerk to attend Balfour Beatty Meeting 10.00am Monday 16th April 2018

5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present

Mr Dave Roden Lengthsman reported on the following:-

Pump House Corner broken pipe - dangerous drain on the bend (already reported)

BT engineers caused the damage (photos from Dave Roden)

Clerk to write to BT

Potholes everywhere entrance to Whitfield Drive and between Forge Garage and Kiosk on A465

Abbeydore Road SAS Camp Road - water a problem – Dave to investigate

Much Dewchurch Blackhouse Farm Lath Bridge

Kiosk refurbishment still awaited

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions. No matters raised

Resident Mr Roger Probert has put his name forward for the Parish Council Vacancy

7.0 Community Governance Review

Herefordshire Council Community Governance Review First Phase Consultation commencing on the 1st February 2018 for a six week period Apparent delay at Herefordshire Council

Full details included in the Parish Council Group Chronicle Newsletter and on the Parish Council and Herefordshire Council Websites

Consultation period extended, waiting for results

8.0 Neighbourhood Development Plan

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.



Steering Group Meeting held on Monday 26th March 2018 at The Three Horseshoes at 7.30pm with Claire Bradley from Kirkwells Planning Consultants

Saturday 14th April 2018 Open Day Consultation Venue - Kilpeck Village Hall Time - 10.00am - 3.00pm
Kirkwells Planning Consultant attending and Steering Group Members

Full details included in the Parish Council Group Chronicle Newsletter, on the Parish Council Website, Herefordshire Times and posters Event POSTPONED

“Call For Sites” required – deadline 5.00pm Friday 4th May 2018

Next Steering Group Meeting to be arranged after deadline date

9.0 Safeguarding Policy Statement

Safeguarding Policy Statement unanimously approved by the Parish Council

10.0 Data Protection Laws 2018 {Data Controller - Parish Council Data Processor - Parish Council Clerk}

10.1 To set up a General Data Protection Regulations Working Group and report to the Parish Council

General Data Protection Regulations Working Group consisting of:-

Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman,

Councillor Mr M Chester and Parish Clerk

Meeting to be arranged all * items to be considered

***10.2** To consider adopting the following policies recommended by the General Data Protection Regulations Working Group and displaying them on the Parish Council Website

***10.2 i)** Data Protection Policy ***10.2 ii)** Privacy Policy ***10.2 iii)** Privacy Notices

***10.2 iv)** Data Subject Access Policy

11.0 Highways and Footpaths

Lengthsman projects for Spring 2018

The Parish Council's Lengthsman will work on a reactive basis only, in line with permissible activities on C & U class roads within the Kilpeck Group Parish Council's area.

See Item 5.3

12.0 Telephone Kiosk on Kilpeck Village Green

Update:- Refurbishment of Kiosk and agree any further action required

Mr Cliff Hiscox and Mr Dave Roden waiting for suitable weather conditions

See Item 5.3

13.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

26th January 2018 Application No 180168 Land at Rogers Hill Cottages Didley Hereford
Application for variation of condition 2 of planning permission ref 163200/F

Planning Application Approved 9th March 2018

2nd May 2017 Application No 171547 [Timber and Builders Merchant Pontrilas, Hereford](#) HR2 0BE
Application for approval of details reserved by conditions 3, 4 & 15 attached to
Planning Permission 142033

Application Still Valid

24th November 2017 Application No 174052 Wormbridge Court A465 from Lay-by to
PROW Footpath Kd3 Wormbridge Hereford

Application for approval of details reserved by conditions 9 & 10
attached to planning permission P143268/F

PP – Approval of details reserved by condition

Application Still Valid

10th January 2018 Application No 174767 Land South East of A465 near Pontrilas Sawmills Hereford
Proposed re-location of Black Mountain Quarries comprising the change of use of land for
storage, processing and sale of natural stone and associated products, stone cutting building,
dispatch building, offices, display areas and associated staff and customer parking,
sustainable drainage and new vehicular access

Council Development Reg 4

Application Still Valid



Correspondence

- March 2018 Sunderlands “Farm Business Tenancy Agreement 2018-2019”
The Farm Business Tenancy Agreement for 2018-2019 returned to Sunderlands
- March 2018 Herefordshire Association of Local Councils (HALC)
2 x Training Places booked for General Data Protection Regulations (GDPR)
Tuesday 15th May 2018
- 18th March 2018 Elections Office
reference resignation of Russell Manning
- 26th March 2018 Letter to Russell Manning
reference resignation
- 27th March 2018 Report Highway Drainage Issues – Pump House Corner
Case Reference Number CAS-674804-D9M4V6
- 27th March 2018 Report Maintenance Required to Trees or Hedges – Tree between School and Forge Garage
Case Reference Number CAS-674797-W6B5X1
- 28th March 2018 Herefordshire Heartstart
Letter reference Training Courses

April 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team, based at Peterchurch PC 164 Roger Bradley 07976 938 755 roger.bradley@westmercia.pnn.police.uk
PCSO 6173 Fiona Witcher 07773 054582 News from the Nick

The eagle eyed amongst you will notice that our colleague, Pete Knight, is missing from the team photo; he has left us at short notice (not his fault I hasten to add) to fill a vacancy at Bromyard.

Pete thoroughly enjoyed working in The Valley and wanted us to pass on his best wishes to you all and to thank you for the support he has received during the year that he was part of the team.

We will be getting a replacement in a couple of months, once the imminent new PCSO training course is completed. fiona.witcher@westmercia.pnn.police.uk

Crime Trends 1st – 31st March 2018

Four metal sheep hurdles were stolen from a field boundary in **Rowlestone** between 5pm on Sunday 4th March and 3pm on Tuesday 6th March Incident ref 570-s-060318

At around 2.00 am on Friday 9th March, three motor cross bikes were stolen from a locked container at a farm near **Canon Bridge, Madley**. The offenders first broke into a workshop on the farm and removed several tools including a grinder, crowbar and an axe which were then used to force entry into the container. The bikes taken were a red Honda CRF 150 with the number 30 on it, an orange

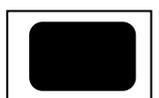
KTM 150 SX with the number 43 on it, and a black Yamaha PW80 with the words ‘Monster Energy’ in green writing on it Incident ref 75-s-090318

Sometime between 5.30pm on Wednesday 14th March and 12 noon on Thursday 15th March, a GFS bridle with diamante brow band was stolen from a stable in a field in **Brampton Road, Madley**. The owner of the stable has reported vandalism at the same location over the past few months where feed bins have been tipped over and other items thrown around – this is in a part of the stable that the horses do not have access to Incident 376-s-150318

At the same location, another incident of vandalism occurred sometime between 7.30pm and 9.30pm on Sunday 25th March. As well as the usual tipping over of feed bins, fences surrounding the food storage area had been smashed allowing the horses access; one horse had eaten all the sugar beet that had been tipped out so could be ill as a result Incident 716-s-250318

A silver VW Passat estate parked in Oak Crescent, **Clehonger** was damaged sometime between 7pm on Friday 30th March and 6pm the following day. It appears an attempt was being made to break into the vehicle Incident 625-s-310318

If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway. Any incidents stated are infrequent and spread about a wide area, and are over a whole month. Herefordshire is a safe place to live!



Arrests and fines A 42 year old male from Clehonger was arrested at an address in **Clehonger** on 13th March on suspicion of supplying controlled drugs from the property, and a 22 year old male from Wolverhampton also found in the property was arrested on suspicion of supplying controlled drugs and also on suspicion of possession of controlled drugs with the intent to supply. A large quantity of controlled substances was found at the property. Both males are on police bail whilst enquiries continue.

Two cases of littering were dealt with by way of a £80 fixed penalty ticket in March. Both cases involved fast food cartons being strewn along country lanes – a 20 year old male from Pontrilas admitted to littering in **Kilpeck**, and a 19 year old male from Lower Maescoed admitted being responsible for littering in **Ewyas Harold**

Scam news

Below is a round up of reports received from readers this month

“Just to warn the community that an Asian male (American English) is calling claiming to be from Microsoft Office support – asked for me by name!

Unusually 1471 yielded telephone 01422 385 837 – which did dial although no one picked up.”

“This morning I took a call from the following telephone number 02922 550404, it was a pre-recorded message. A female voice, identifying herself as Lisa, started off by telling me she was from the HMRC (Her Majesty’s Revenue and Customs) and there was a serious lawsuit against my name. I immediately cut the call off. Research shows that a large number of people have received the same call and some have been petrified by the tone and threats indicated by the caller.”

“I just received an automated phone call from number 02922 550404. The message was intimidating and warned me that there was a serious law suit out against me, if I didn’t ring back I would be liable for thousands of pounds or worse. I hung up and on researching the internet I discovered hundreds of other people have received the same call within the last few days. I am aware that most people would not be taken in by it, but even with my rational head on it felt threatening and worrying so can’t imagine what it might feel like for elderly or vulnerable people. Appreciate there is little you can do other than warn as many people as you can!”

“Just to let you know of a new scam, I believe:

MetroBank message to my mobile

"Our security team have tried to contact you regarding your online account. Log in via the secure link [http...../personal](http://...../personal) to avoid suspension" (numbers given between http and /)

As I don't have an online account and have never heard of MetroBank I guess this is a scam.”

A new scam was brought to our attention last week by one of our readers, who asked that we spread the word.

The lady was alerted to the fact that her phone was out of order by neighbours who had been trying to make contact – she had been able to make calls out but apparently no-one could call her. When a call was made to the lady’s phone provider, they informed her that they had received a request from a male giving her husbands name to have their calls diverted to a mobile number. This request had not come from the couple, and couldn’t understand why someone would do that. (The mobile number given for the calls to be diverted to is now unobtainable).

A check was then made with the couples bank and it transpired that several large online shopping transactions had been made over the past few days using their card details – it is not known at this stage how the card details were obtained by the scammers as the card had not left the couples possession.

We’re assuming that the number was diverted so that if the bank called to check that the transactions were genuine they would have been unable to make contact with the couple.

We advise that you take precautions with your personal data - change to ex directory for your landline, and always elect NOT to be on the public register when you get your annual electoral form to fill in from Herefordshire Council.

How to Contact Us 101 to talk to your local SNT or report a crime goldenvalley.snt@westmercia.pnn.police.uk
www.westmercia.police.uk @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

14.0 Matters Relayed to the Clerk for Agenda of the next meeting

Parish Council Vacancy

Data Protection Laws 2018 Working Group Report

HALC Invoice



15.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Annual Meeting of the Parish Council on **MONDAY 14th May 2018** at **“The Bridges Child Care Centre” Wormbridge** and is due to commence **at 7.20pm** or immediately on completion on the Annual Parish Meetings if later

Meeting declared closed at 8.45pm

Signed..........
Parish Council Chairman Councillor
Date 24th May 2018