

# **Kilpeck Group Parish Council**

Minutes of the Annual Meeting of Kilpeck Group Parish Council  
held at The Kilpeck Village Hall  
on Thursday 24<sup>th</sup> May 2018

**No KGPC/MW/143**

## **Councillors Present**

Councillor Mrs J T Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr M Chester (arrive late)  
Councillor Mr N J Eynon  
Councillor Mr D B Howie  
Councillor Mrs M A Lloyd  
Councillor Mr G T A Statham  
Councillor Mrs B Wood

Clerk Mr M Walker

## **Also Present**

Ward Councillor Mr Jon Johnson (arrived late due to a prior commitment),  
Mr Dave Roden Lengthsman/Contractor and five further members of the public

**The Annual Meeting of the Group Parish Council was formally opened by  
the Chairman at 7.25pm**

### **1.0 Election of Chairman & Vice-Chairman**

Councillor Mrs Joyce T Davies having been nominated unopposed was unanimously elected to the post of **Chairman** for the year 2018-2019 and duly signed the appropriate Acceptance of Office Form

Proposed by Councillor Mrs M A Lloyd and  
Seconded by Councillor Mr D B Howie

Councillor Mr Mark Parsons having been nominated unopposed was unanimously elected to the post of **Vice-Chairman** for the year 2018-2019 and duly signed the appropriate Acceptance of Office Form

Proposed by Councillor Mr G T A Statham and  
Seconded by Councillor Mrs B Wood

### **2.0 Apologies for Absence**

No apologies were received as all Parish Councillors were present

Balfour Beatty Living Places (BBLP) Locality Steward Mr Dave Atkinson and Police Representative not present

### **3.0 Declarations of Interest & Dispensations**

#### **3.1 To receive any declarations of interest in agenda items from Councillors**

No Declarations of Interest were made

#### **3.2 To consider any written applications for dispensation**

No written applications received

#### **3.3 All members present reviewed their Notice of Registrable Interests Forms and no amendments were made**

### **4.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/142** held on Monday 9<sup>th</sup> April 2018 and the Extra-ordinary Minutes of the Group Parish Council Meeting No **KGPC/MW/142E** held on Wednesday 25<sup>th</sup> April 2018 were unanimously confirmed as a true record and signed by the Chairman.



## 5.0 **Financial Report**

### 5.1 Clerk to present end of year Accounts for Ratification

The Parish Council **Resolved Unanimously** to ratify the 2017 - 2018 accounts as presented

*See appendix 1*

2017-2018 year end Account Balances and Reconciliation approved and signed by  
Councillor Mrs J T Davies Chairman and the Clerk/RFO Mr Malcolm Walker  
Proposed by Councillor Mr M Parsons Vice-Chairman and  
Seconded by Councillor Mr M Chester

*See appendix 2*

### 5.2 Parish Council to agree Section 1 of the Annual Governance Statement 2017-2018

The Parish Council **Resolved Unanimously** to ratify the statement Section 1 signed by  
Councillor Mrs J T Davies Chairman and the Clerk

### 5.3 Parish Council to approve Section 2 of the 2017-2018 Accounting Statement

The Parish Council **Resolved Unanimously** to ratify the statement Section 2 signed by  
Councillor Mrs J T Davies Chairman and the Clerk

**5.3i)** Certificate of Exemption form Part 2 signed by Councillor Mrs J T Davies Chairman and  
the Clerk

All Financial documents to be posted on the Parish Council Website

### 5.4 Confirmation of Receipts / Invoices for Payment / Bank Balances

#### **Confirmation of Receipts**

Notification received from Herefordshire Council	£8.800.00
Precept Reference 2519068 1 <sup>st</sup> instalment 18 <sup>th</sup> April 2018	
*Sunderlands Field Rent 01/04/2018-30/03/2019	£730.00
Paying In Slip 500067	
Sunderlands – Kilpeck Parish Council – Grass Keep Agreement returned and signed 2 <sup>nd</sup> March 2018	
HM Revenue & Customs BACS reference XHV126000100573 01/04/2017-31/03/2018 £2,251.24	
{Submitted not yet received}	

#### **Invoices for Payment**

Herefordshire Association of Local Councils (HALC)	£417.61
Subscription 1 <sup>st</sup> April 2018 – 31 <sup>st</sup> March 2019	
Invoice No H231 Paid 9 <sup>th</sup> April 2018	
Cheque No 000879	
*Sunderlands Professional Fees Invoice No 31263	£120.00
Paid Contra	
Harvey Morgan Invoice No 06 Strimming Car Park	£35.00
Cheque No 000882	
Cliff Hiscox Sandblasting Services Invoice No 2832	£350.00
Kiosk blasting	
Cheque No 000883	
Herefordshire Council Freighter Service	£400.00
{Kilpeck Village Hall Car Park Saturday 16 <sup>th</sup> June 2018 11.00am-1.00pm}	
Cheque No 000884	
Kilpeck Village Hall	£131.25
Neighbourhood Development Plan Hall Hire April 2017 – October 2017	
Cheque No 000885	
**Mrs Julie Cole Internal Auditor's Fee	£35.00
Cheque No 000886	
Clerk's Salary May 2018 Gross	£548.28
Mileage	£33.75
Postage	£8.44



TAX £109.60 NIC £0.00

Nett Pay £480.87  
Cheque No 000887  
\*\*\*Came & Company Parish Council Insurance 3067652 £362.58  
01/06/2018-31/05/2019  
Cheque No 000888

All payments were **Unanimously Approved**

**Bank Balances as per statements**

@ 4<sup>th</sup> April 2018 *Treasurers Account* £2,438.48

*End of Financial Year 31<sup>st</sup> March 2018 Balance £2,438.48*

*Bank reconciliation to agree with end of Financial Year 31<sup>st</sup> March 2018 Balance £2,438.48*

@ 4<sup>th</sup> May 2018 *Treasurers Account* £9,194.25

Bank reconciliation to agree with Bank Statement No 5 Balance £9,194.25

@ 5<sup>th</sup> April 2018 *Business Bank Instant Account* £15,465.44

*End of Financial Year 31<sup>st</sup> March 2018 Balance £15,465.44*

*Bank reconciliation to agree with end of Financial Year 31<sup>st</sup> March 2018 Balance £15,465.44*

@ 4<sup>th</sup> May 2018 *Business Bank Instant Account* £16,966.09

Bank reconciliation to agree with Bank Statement No 95 Balance £16,966.09

- 5.5** Consider Internal Auditors Report 2017-2018 and agree any required action  
There were no actions required from the Internal Auditor's Report for 2017-2018
- 5.6** Confirmation of Scope of Internal Audit for 2018-2019  
The Internal Audit Plan was agreed and signed by Councillor Mrs J T Davies Chairman
- 5.7** To approve internal audit payment and the Re-appointment of Mrs J Cole as Internal Auditor  
Re-appointment of Mrs J Cole was unanimously approved  
\*\* See Item 5.4 Invoices for payment approved
- 5.8** To consider any required update of the Lloyds Bank Mandate  
No updates required  
*Cheque Signatories are Councillor Mrs J T Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mrs M A Lloyd and Councillor Mr G T A Statham*
- 5.9** Parish Council Insurance review for 2018-2019  
Came & Company Parish Council Insurance reviewed by the Parish Council  
\*\*\* See Item 5.4 Invoices for payment

**6.0 Election of Delegates & Roles for Councillors**  
**(Each working group will require a minimum of three to be quorate)**

- 6.1** Councillor Mrs J T Davies Chairman and  
Councillor Mr M Parsons Vice – Chairman were nominated as  
Parish Council Delegates to the **Kilpeck Village Hall Committee**  
{Parish Councillor Mr M Chester and Councillor Mrs B Wood are “Members” on the  
Kilpeck Village Hall Committee}  
Proposed by Councillor Mrs Councillor Mrs M A Lloyd and  
Seconded by Councillor Mr G T A Statham
- 6.2 Finance Working Group**  
Councillor Mrs J T Davies Chairman  
Councillor Mr M Parsons Vice – Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Parish Clerk Mr M Walker



### **6.3 General Data Protection Regulation Working Group (GDPR)**

Councillor Mrs J T Davies Chairman  
Councillor Mr M Parsons Vice – Chairman  
Councillor Mr M Chester  
Parish Clerk Mr M Walker

### **6.4 Councillor Mrs J T Davies Chairman Councillor Mr M Parsons Vice - Chairman HALC SAM Representatives**

Councillor Mrs J T Davies Chairman  
Councillor Mr M Parsons Vice - Chairman  
nominated as the Parish Council's prospective representatives to the  
**HALC Executive Committee**

Councillor Mr M Parsons Vice - Chairman  
nominated as the Parish Council's prospective representative to the **HALC Finance Committee**

### **6.5 Locality Steward and / or Lengthsman's Report**

Balfour Beatty Living Places (BBLP) Locality Steward Mr Dave Atkinson not present

#### Lengthsman Report

Mr Dave Roden said that many potholes had been marked but not repaired

## **7.0 Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

Ward Councillor Mr Jon Johnson gave an overview of the following:-

### **“May 2018 Wormside Ward Report – Jon Johnson**

#### **Hereford Bypass**

The Consultation papers are currently being drafted and all comments analysed and considered, with the aim that by mid to late summer a single route will be identified as the preferred route.

The CPO process is on-going on the SLR and currently there have been some alterations to some side road orders and access to field entrances etc. which is likely to trigger another Planning application as the variants sit outside the corridor.

#### **University**

A public briefing was held by University Staff on the 23<sup>rd</sup> of May at the Shire Hall with a general update. This September there will be a very small cohort of students that will join the team, this group will not be here to study but to help develop the curriculum and also the identification of the softer side of how a university will look within the city

#### **Development on the new link road**

I am often asked about the road to no-where that connects Aylestone Hill and Edgar Street, and as you may well have read with the proposed new GP Surgery located by the train station is heading towards a planning application. Land that has been opened will start to be developed. The difficulty is until you have the infrastructure in place, development is only a concept, but plans are underway for further cabinet decisions in the near future to see all sites brought into the development plan of the Urban area. I attended a very good presentation hosted by the Civic Society this month which had experts from both London a Bristol talking about Cycling within the city. Their presentations were motivational as to the potential and consideration for further cycling systems to be considered as developments take place.

#### **Unemployment at a record low in Herefordshire**

It is great to hear the statistics that Herefordshire continues to have low levels of unemployment, this is one of the greatest pain points for local businesses. All areas of workforce recruitment are hard for growing and thriving businesses. A constant question that is put to us as councillors by these businesses is that they need good housing developments with a good mix of houses.



However we identify that although housing stock is one issue, there is another issue underlying in the local economy and that is that In Herefordshire we also see some of the lowest rates of wages being paid, and therefore we have been encouraging businesses that the two have to go hand in hand, and it is pleasing to be hearing that the tide is turning slowly and the development and growth of businesses in the area is pushing up rates of wages being paid.

Business developing 37 new businesses have been welcomed into Rotherwas with 300 new jobs.

### **Pot holes**

I don't think there is a Councillor to which this is not a high priority area of concern, both Urban and rural. So what's going on? Are BBLP failing the contract?

What is going on is when setting the councils budgets over the past years we have had to find savings, one of the areas that we have stripped some funding to the tune of £4 million, is out of the public realm contract. So what does that mean? We have increased the pressure on the efficiency of the contract with BBLP, which means that we have requested that they do the same work but we squeeze the money that they have to do it with.

The pain point comes when we have a winter with mass freeze thawing and all the pot hole that have been repaired all pop out again due to the roads being repaired having further structural failures! Therefore we are currently expecting BBLP under the contract to repair 5 times as many pot holes as this time as last year, with less money, hence we are not seeing some of those repairs being done to the standard that we would like. Therefore the consideration has to be that if we want more to be done we have to put more money in, because whether we like it or not, BBLP are fulfilling all the KPI's within their contract. This is very hard to explain when the roads are in such a state. But that is the truth.

So what are we doing? We have constantly got officers working on attracting pockets of funding like the Challenge fund, that covers the works that we have seen on the A465 and the Worcester road and the next successful funding that we have been awarded will be spent on the Worcester and Brecon road, which we use to invest the best products that have a life span that over twice the existing materials on our roads.

So why did council tax go up and roads getting worse?

It's a good question but let me explain another piece of strategic work that is on-going, that we have to factor for.

Herefordshire Council spend £22.5 million caring for 540 people that have severe life disabling illnesses, many of these need 24 hour care, and it is heart breaking to see the situations that some families have to face, and not just the short term, these wonderful people need care for their entire lives, and sadly we currently understand that there life expectancy is shorter by some 20 years because of secondary illnesses, that are difficult to detect. This is a large proportion of our budget and we'd like to be able to do more for them and their families too!

I do not report this to justify that the roads are in a bad condition but to try and explain that this is about the same budget that we spend on the public realm contract. But the care of this group is vital we have to make choices, and make cuts where we can to deliver a balanced budget. However, we also have officers making assessment of whether indeed we are doing the best with budgets in all areas and looking at long term strategies.

However, decisions are currently being made to draw some funding out of our modest reserves as it is deemed that the situation with the roads is now becoming unsatisfactory and we have to invest where to avoid roads getting worse and failing further, so you will see an increased level of activity on the Highways this summer. The majority of this work will be undertaken directly with the contractor Tarmac.

Item for the next Agenda – “Communications”

No other matters raised

## **8.0 Parish Lengthsman Contracts for Approval**

### **8.1 Parish Council's contract with Herefordshire Council / BBLP**

Parish Council's contract with Herefordshire Council / BBLP

The Parish Lengthsman and Parish Paths Partnership (P3) Schemes Contract between Herefordshire Council and the Parish Council was signed by Councillor Mrs J T Davies Chairman and Clerk Mr M Walker, with the amendments as per page 656



PART 2A

Core Public Realm Maintenance – Lengthsman grant funded

3. Highway minor works	As agreed through the annual maintenance plan	Removal of soils and detritus build up; clear minor storm debris discharged onto the highway as is reasonable and practical; cutting back vegetation overhanging the road or footway; clearing and siding out of footways; removing vegetation from structures and fences; verge cutting and strimming of visibility splays; <del>paint and repair fences.</del>
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4. Environmental	As agreed through the annual maintenance plan	Sweeping footways and public realm spaces; litter clearance and litter picking and bin emptying; removal of fly posting, graffiti and unauthorised signs; street name plates cleaning <del>and repair;</del> <del>repair of street furniture including litter bins, benches and bus stops</del>
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PART 2C

~~Public Rights of Way – Parish Paths Partnership (P3) grant funded~~

6. Public Rights of Way	Parish Paths Officer (PPO)	<del>The parish must have least one Parish Paths Officer (PPO) in post, who will inspect ALL paths in the parish at least twice a year.</del>
	As agreed through the annual maintenance plan	<del>Ensuring cutting back of vegetation (excluding crops) is carried out on ALL paths where necessary at least twice in summer months. Maintenance and installation of gates, stile crossing steps and other PROW furniture. Signposting and Waymarking. Purchase/hire/maintenance of tools</del>

Ready for submission to Balfour Beatty/Herefordshire Council

**8.2 Parish Lengthsman Contracts for Approval**

Confirmation of the re-appointment of Mr Dave Roden as Contractor for the Parish Lengthsman Scheme

The Parish Council unanimously resolved to appoint Mr Dave Roden as Lengthsman / Contractor for 2018 – 2019

**9.0 Orders, Policies & Regulations Annual Review**

**9.1** To undertake a review of the Parish Council’s Standing Orders

The Parish Council received 2018 Proposed Standing Orders Update  
Ratification at the next full Parish Council Meeting and copies for all Parish Councillors  
Agenda item for the next full Parish Council meeting

**9.2** To undertake a review of the Parish Council’s Financial Regulations

Ratification at the next full Parish Council Meeting and copies for all Parish Councillors  
Agenda item for the next full Parish Council meeting

**9.3** To review and update as required Parish Council’s Risk Assessment Schedule

The Parish Council reviewed /their Risk Assessment Schedule as updated as required

**9.4** To review and update as required Parish Council’s Asset Register

The Parish Council reviewed their Asset Register and updated as required

**9.5** To review and update as required Parish Council’s Health & Safety Policy

The Parish Council reviewed their Health & Safety Policy with no amendments and signed by Councillor Mrs J T Davies Chairman



## **10.0 General Data Protection Regulations 2018**

General Data Protection Regulations (GDPR) Working Group Report

**10.1** New Data Protection Policy (previously circulated)

**10.2** Privacy Policy to be posted on the Parish Council Website

**\*10.3** Privacy Notice

Agenda item for the next full Parish Council meeting

**\*10.4** Data Subject Access Policy

Agenda item for the next full Parish Council meeting

**10.5** To consider options with regards to the appointment of a Data Protection Officer

*(Updated information Data Protection Officer may not now be required for Parish Councils)*

Updated information received Parish Councils DO NOT require to appoint a

**Data Protection Officer**

## **11.0 Community Governance Review**

To receive update

*27<sup>th</sup> April 2018 Dear Malcolm, I do hope you are well.*

*I attach my draft report from the first round of consultation on the Kilpeck group parish Community Governance Review. Please do take a few moments, if you can, to review this as it is our intention to place this on the Herefordshire Council web-site on our community governance review web-pages.*

*As per my recent email, we received one response to the consultation which was not supportive of the proposal. The principal evidence offered in support of that view was a concern that merging the parishes may lead to some of the parishes within the group having no representation. A further view was offered that if the merger was to go ahead all of the parishes within the group should have at least one representative. However, as the Government's guidance notes 'section 91 requires a review to consider the electoral arrangements of a grouped parish council or of a parish council established after a parish is de-grouped. Each parish in a group must return at least one councillor. This requirement, therefore, addresses the condition advocated by the respondent that all parishes should retain representation if the group parish was to merge.*

*While this low response does not indicate strong support for this proposal, it does not indicate that there is strong opposition to the proposals. It is important to note that all five of the parishes within the Kilpeck group have indicated their support for this change. I propose, therefore, that the balance of evidence indicates that there are sufficient grounds to formally propose that the parishes of Kilpeck, Kenderchurch, St. Devereux, Treville and Wormbridge merge and form one single parish. I have also attached the questions proposed to be used for the second phase of consultation. Again, if you would kindly be able to take a look at this before we look to begin the next round of consultation I would be grateful. I have tentatively suggested the name for the new parish which I think was suggested at the parish meeting I attended in January. However, I appreciate it is not for me to propose this – so please do confirm the proposed name of the parish and I will update the question accordingly.*

*Please do also let us know – as per our earlier consultation process – as to how we can assist in ensuring the second phase of consultation is distributed in local newsletters/magazines/notice boards etc. Wishing you a very good weekend, Best regards - John Coleman*

Second Phase of Consultation for the Kilpeck Group Community Governance review is now underway (11 May – 22 June)

The Parish Council unanimously agreed item to be included in the Newsletter

## **12.0 Neighbourhood Development Plan**

To receive update / progress report

Neighbourhood Development Plan "Call For Sites" had now been received and an "Expression of Interest (EOI) Form had been completed for a grant support and/or technical support

Reply awaited

Then an independent analysis would take place



A very well attended Open Morning had taken place at Wormbridge Court on Saturday 19<sup>th</sup> May 2018 for The Whitfield Estate

### **13.0 Highways and Footpaths**

To receive **new** information on any Parish Highway & Public Footpath Issues  
Potholes – Pump House Corner; Trelough Junction; Station House; Wormbridge  
Photographs required

### **14.0 Information Sheet** (Not covered by an agenda item and (**FOR INFORMATION ONLY**))

- 24<sup>th</sup> November 2017 Application No 174052 Wormbridge Court A465 from Lay-by to  
PROW Footpath Kd3 Wormbridge Hereford  
Application for approval of details reserved by conditions 9 & 10  
attached to planning permission P143268/F  
PP – Approval of details reserved by condition  
**Approved 17<sup>th</sup> April 2018**
- 13<sup>th</sup> April 2018 Application No 181280 Willox Bridge Farm Didley Hereford HR2 9AP  
Prior notification of agricultural or forestry development – proposed building  
**We are not accepting comments for this planning application**  
**30<sup>th</sup> April 2018 Planning Permission is Required**  
**30<sup>th</sup> April 2018 Refusal of Prior Approval**
- 2nd May 2017 Application No 171547 [Timber and Builders Merchant Pontrilas, Hereford](#) HR2 0BE  
Application for approval of details reserved by conditions 3, 4 & 15 attached to  
Planning Permission 142033  
**Application Still Valid**
- 10<sup>th</sup> January 2018 Application No 174767 Land South East of A465 near Pontrilas Sawmills Hereford  
Proposed re-location of Black Mountain Quarries comprising the change of use of land  
for storage, processing and sale of natural stone and associated products, stone cutting  
building, dispatch building, offices, display areas and associated staff and customer  
parking, sustainable drainage and new vehicular access  
Council Development Reg 4  
**Application Still Valid**

### Correspondence

- April 2018 Sunderlands “Farm Business Tenancy Agreement 2018-2019”  
The Farm Business Tenancy Agreement for 2018-2019  
returned and signed from Sunderlands
- 28<sup>th</sup> April 2018 Herefordshire Association of Local Councils (HALC)  
Information Corner 27/04/2018 {by email via Mark Parsons}
- 28<sup>th</sup> April 2018 Herefordshire Association of Local Councils (HALC)  
Wise Owl Training Programme April – July 2018 {by email via Mark Parsons}
- 5<sup>th</sup> May 2018 Letter from Brig (Retd) D J Fuller (*for information only*)  
Reference Whitfield Rural Solutions EIA Screening Opinion & Scoping Request 9<sup>th</sup>

March

### **May 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter**

**Your team, based at Peterchurch.**

**PC 164 Roger Bradley 07976 938 755 [roger.bradley@westmercia.pnn.police.uk](mailto:roger.bradley@westmercia.pnn.police.uk)**

**PCSO 6173 Fiona Witcher 07773 054582 [fiona.witcher@westmercia.pnn.police.uk](mailto:fiona.witcher@westmercia.pnn.police.uk)**

### **Crime Trends 1st – 30th April 2018**

The front and rear registration plates were stolen from a Mitsubishi L200 in Croft Road, **Clehonger** overnight on Sunday 6<sup>th</sup> April / Monday 7<sup>th</sup> April. Another L200 bearing the same plates was spotted by an off duty officer in a rural location in Tewkesbury, Gloucestershire, and a VIN check revealed that the vehicle had been stolen from a farm in Glazebury on 6<sup>th</sup> April Incident ref 199-s-070418

An isolated property in **Rowlestone** was broken into between 7.30 am and 6.30pm on Thursday 10<sup>th</sup> April, and two boxes containing jewellery were stolen. A window at the rear of the property had been smashed to gain access Incident ref 576-s-100418





A quad bike was stolen from a farm in **Clodock** on Wednesday 9th April, and was spotted by its owner in a layby behind a black Audi on the A465 on Gwent's patch. The two offenders were challenged by the farmer and a fight ensued during which the farmer sustained an injury.

The offenders made off, leaving the bike behind. Gwent police have since found and seized the black Audi, and enquiries are ongoing to identify the occupants Incident ref 262 09/04/18 (Gwent police)

More damage was caused to the glass notice board and CCTV cameras at **Clehonger** village hall on Sunday 13th April at around 2.15pm. CCTV images show two boys and two girls at the scene; they have now been identified and will be dealt with shortly Incident ref 178-s-160418

Sometime between Thursday 17th April and Monday 21st April, a red Kawasaki quad bike and two chainsaws were stolen from farm buildings on the road between **Ewyas Harold** and Abbeydore. The quad had been chained to another piece of equipment in an open barn Incident ref 468-s-220417

A red Ford ranger pick up was stolen from a farm in **Cusop** in the early hours of the morning on Sunday 27th April. The farmer was aware of his outside lights coming on about 5am, and heard another vehicle in his yard, but it had disappeared by the time he looked out, and he didn't notice his vehicle missing until a couple of hours later. The vehicle was later found in Tewkesbury in the same location as the stolen Mitsubishi mentioned in the first report, along with a mini digger that had been stolen from Bosbury Incident ref 76-s-270818

If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway.

Any incidents stated are infrequent and spread about a wide area, and are over a whole month.

Herefordshire is a safe place to live!

**Arrests and fines** A 30yr old male was arrested near Bredwardine on suspicion of drink driving, and has been charged and bailed to court.

A 26yr old male from Kingstone was arrested on suspicion of Burglary and later released under investigation.

**Scam news** I had this email sent to my work inbox earlier this week, allegedly from Amazon – I'm not sure how it got through our secure mail system though!

This email confirms the Amazon Prime subscription: #745-3106097-53775

Product Name: Amazon Prime Order Number: 5418886 Receipt Date: 04/30/2018 Payment Method: Amazon Account Membership Price: 179.00 GBP

The subscription period will automatically renew unless you turn it off no later than 24 hours before the end of the current period. To cancel auto-renewal or manage your subscriptions, click below and sign in.

If you did not initiate this purchase, we recommend that you go to: (it then gives a link which I didn't try!)

Parish Freighter Saturday 16<sup>th</sup> June 2018 Kilpeck Village Hall Car Park 11.00am – 1.00pm

Received after paperwork was printed and distributed

18<sup>th</sup> May 2018 Seafarers UK

Letter and booklet reference Flying a Red Ensign Merchant Navy Day 3<sup>rd</sup> September 2018

**Subject to Council Resolution this Item may be held in Closed Session**

**15.0 Parish Council Clerk's Annual Performance & Salary Review**

Clerk's Annual performance and Salary Review

Public and Clerk left the meeting room

Councillor Mrs M A Lloyd took the notes for the minutes

The Parish Council unanimously agreed to increase the salary of the Clerk by 2% for the fiscal year 2018-2019

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr G T A Statham

**16.0 Matters Relayed to the Clerk for Agenda of the next meeting**

Co-option of new Parish Councillor

Standing Orders

Privacy Notice

Communications

Planning Application

Financial Regulations

Data Subject Access Policy



**17.0 Confirmation of the Next Meeting Time, Date & Venue**

The next Meeting will be an Ordinary Meeting of the Group Parish Council and is to be held on Monday June 11<sup>th</sup> 2018 in “The Bridges Child Care Centre” Wormbridge and will commence at 7.30pm.

Meeting declared closed at 9.10pm

Signed..........  
Councillor Mrs Joyce T Davies Chairman Kilpeck Group Parish Council

Date 11<sup>th</sup> June 2018