

# Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council  
held at "The Bridges Child Care Centre"  
on Monday 10<sup>th</sup> September 2018

No KGPC/MW/146

## Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Councillor Mrs M Lloyd  
Councillor Mr D Roden (Lengthsman/Contractor)  
Councillor Mr G Statham  
Councillor Mrs B Wood  
  
Clerk Mr M Walker

## Also Present

Ward Councillor Mr Jon Johnson (arrived late due to a previous commitment),  
Mr Dave Atkinson Locality Steward, PCSO Lowri Anderson and PCSO Adam Westlake South Wye area including Belmont, Hinton and St Martins and the Rural areas, Mr Edward Clive, Mr William Shuttleworth and two further members of the public

**The Ordinary Meeting of the Group Parish Council was formally opened  
by the Chairman at 7.30pm**

### **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr M Chester

### **2.0 Declarations of Interest & Dispensations**

#### **2.1 To receive any declarations of interest in agenda items from Councillors**

No Declarations of interest were received

#### **2.2 To consider any written applications for dispensation**

No new written applications received

### **3.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/145** held on Monday 9<sup>th</sup> July 2018 were unanimously confirmed as a true record.

### **4.0 Financial Report**

#### **4.1 Receipts**

No receipts received

#### **4.2 Invoices for Payment**

Clerk's Salary August 2018 Gross	£559.24
Mileage	£15.98
Postage	£4.54
TAX £110.60 NIC £0.00	
Nett pay	£469.16
Cheque No 000898	
All Safety Matters Ltd Invoice No 2017/116/AED	£90.00
Defibrillator Training	
Cheque No 000900	
X2Connect Ltd Invoice No 20643	£43.92
K6 Door Straps x 2	
(Reimbursement to Clerk paid by credit card)	
Cheque No 000902	



Clerk's Salary September 2018 Gross	£559.24
Postage	£4.05
TAX -£31.40 (refund) NIC £0.00	
Nett pay	£594.69
Cheque No 000903	
HMR&C 2 <sup>nd</sup> Quarter Payment July August September (Approved at meeting, to be paid 30 <sup>th</sup> September 2018)	£186.60
Cheque No 000904	
Harvey Morgan Invoice No 16	£35.00
Strimming roadside and car park Kilpeck Village Hall	
Cheque No 000905	
(Invoice presented at meeting and approved for payment)	
Mr D Roden Lengthsman/Contractor Invoice No 000130	£602.40
Cheque No 000906	
(Invoice presented at meeting and approved for payment)	

#### **4.3 Purchase of External Hard Drive**

Reimbursement to Parish Clerk for "Backup Plus Slim Hard Drive 1 TB" (Reimbursement to Clerk paid by credit card) Cheque Number 000899	£47.99
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All payments were **Unanimously Approved**

Reconciliation / Finance Sheet signed by Councillor Mrs J T Davies Chairman and copies given to all Parish Councillors present

#### **4.4 Bank Balances** as per statements

@ 3 <sup>rd</sup> August 2018      Treasurers Account No 8	£3,250.98
Bank Reconciliation £3,250.98 dated 10 <sup>th</sup> September 2018 to agree Bank Statement No 8 signed by the Chairman	
@ 5 <sup>th</sup> September 2018      Business Bank Instant Account No 99	£15,969.30
Bank Reconciliation £18,969.30 dated 10 <sup>th</sup> September 2018 to agree with Bank Statement No 99 signed by the Chairman	

### **5.0 Reports**

#### **5.1 Kilpeck Village Hall Committee**

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman reported on the following:-

Saturday 29<sup>th</sup> September 2018 7.30pm An Evening of Acoustic Music "Whalebone"  
Kilpeck Art Club Exhibition Saturday 8<sup>th</sup> – Sunday 16<sup>th</sup> September 2018 11.00 – 5.00pm  
Pre-Christmas Quiz

#### **5.2 Ward Councillor Mr Jon Johnson's Report**

See after Item 11.0

#### **5.3 Locality Steward and / or Lengthsman Report**

Locality Steward Mr Dave Atkinson gave an overview of the following :-

Can only attend Parish Council Meetings if invited and convenient

"A" and "B" road resurfacing and patching being undertaken

2<sup>nd</sup> cut for grass cutting underway

Highways Maintenance Plan – Risk Base Approach – they are doing what they can

Dave stated no further progress reference culvert in the Camp Road

No infrastructure jetting done

Council asked about availability some road scalplings for Parish Council use

Salt Bins:- many in need of replacement due to vehicle damage

Winter road grit:- Grit will not be available to the Parish Councils this year



10<sup>th</sup> July 2018 Balfour Beatty / Herefordshire Council  
Parish Paths Partnership (P3) and Parish Lengthsman Schemes  
Contract signed and returned from Balfour Beatty / Herefordshire Council

Mr Dave Roden Lengthsman had nothing further to report except that the Mile Post at Didley had been restored

#### **5.4 Update of Community Governance Review (CGR)**

No further information available

#### **6.0 Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions.

PCSO Lowri Anderson and PCSO Adam Westlake reported on the following:-

There had been 5 calls in the area:-

- 1) Nottingham door knockers
- 1) Dog on dog attack – slight injuries
- 3) Neighbourhood disputes

The Police now have a new Speed Gun – enforcement asked for on the A465 within the speed limit area, feedback to be emailed to the Clerk

PCSO Lowri to contact Mr Ian Connolly from Safer Roads Partnership

A465 – B4348 Much Dewchurch Road 7.5 tonne limit Police to investigate

Low Bridge Signs on the A465 not working - Police to investigate

#### **7.0 Neighbourhood Development Plan**

*Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.*

“Call For Sites” No further information as yet



#### **8.0 Highways and Footpaths**

##### **8.1 New defect reports on Highways and Footpaths Issues**

No new defects reported

##### **8.2 Speed Indication Devices (SIDs) Vehicle Activated Signs (VAS) for the A465**

See after Item 11.0

#### **9.0 Parish Council Newsletter Contract**

To consider for approval Newsletter Publication Contract

Newsletter Publication Contract signed by Councillor Mrs J Davies Chairman and Councillor Mr M Parsons Vice-Chairman and Clerk

#### **10.0 Nominations for Herefordshire Association of Local Councils (HALC)**

HALC Executive Committee Nominee Forms completed and signed for Councillor Mrs J Davies Chairman and Councillor Mr M Parsons Vice-Chairman

Now to be submitted to HALC

#### **11.0 Information Sheet (for information only)**

13<sup>th</sup> April 2018

*Application No 181280 Willox Bridge Farm Didley Hereford HR2 9AP  
Prior notification of agricultural or forestry development – proposed building  
**We are not accepting comments for this planning application***

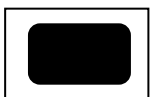
*30<sup>th</sup> April 2018      **Planning Permission is Required***

*30<sup>th</sup> April 2018      **Refusal of Prior Approval***

23<sup>rd</sup> May 2018

*Application No 181626 Willox Bridge Farm Didley Hereford HR2 9AP  
Proposed agricultural building (retrospective)*

**Planning Permission Granted 10<sup>th</sup> July 2018**



- 26<sup>th</sup> June 2018 Application No 182254 Marlas Mill Marlas Hereford HR2 9DS  
Proposed erection of a steel portal frame structure and roof to be used as a manure store  
Type Planning Permission  
**Planning Permission Granted 7<sup>th</sup> August 2018**
- 2nd May 2017 Application No 171547 [Timber and Builders Merchant Pontrilas, Hereford](#) HR2 0BE  
Application for approval of details reserved by conditions 3, 4 & 15 attached to  
Planning Permission 142033  
**Application Still Valid**
- 10<sup>th</sup> January 2018 Application No 174767 Land South East of A465 near Pontrilas Sawmills Hereford  
Proposed re-location of Black Mountain Quarries comprising the change of use of land  
for storage, processing and sale of natural stone and associated products, stone cutting  
building, dispatch building, offices, display areas and associated staff and customer  
parking, sustainable drainage and new vehicular access  
Council Development Reg 4  
**Application Still Valid**

Correspondence

20<sup>th</sup> July 2018 Governance Support Team  
“Dear Parish and Town Clerks –  
Please may I ask that the email is forwarded on to your respective parish councillors. Many thanks  
for your assistance.  
Dear Parish Councillor, I wish to notify you that Herefordshire Council has temporarily restricted  
public access to all of the parish councillors declarations of interest on the council’s public web-site.  
This course of action has been taken due an issue with the software used to redact information on some of  
the declarations of interest forms. We are in the process of rectifying this issue and aim to have all of the  
declaration of interest forms back online and publicly available by Monday 30 July.  
Yours sincerely, John Coleman Democratic Services Manager Herefordshire Council”

20<sup>th</sup> July 2018 Dear Parish/Town Clerk  
As you are aware the Public Spaces Protection Order for Dog Control is now in place. There are  
a number of offences within the order including no dog areas, dogs on leads and the main one being no  
dog fouling.  
The council has procured a limited quantity of signs that can be erected around the county in the  
hot spot areas where dog fouling is prevalent such as open spaces, footpaths etc. but also attached to this  
email is the printable version of the dog fouling sign so you could print off /laminate and display as well.  
Arrangements are being made for the no dog area (mainly children’s enclosed play areas) signs to  
be put up along with the dogs on leads signs.  
To try and get the dog fouling signs out across the county we need assistance from the parish and  
town councils in locating the hot spots and putting the signs up.  
Therefore this is a request to you to email [ethelpline@herefordshire.gov.uk](mailto:ethelpline@herefordshire.gov.uk) the following details  
1) Your hot spot areas in your parish/town area  
2) Whether you have capability and willing to put up the signs in the hot spot areas in your parish/town  
area  
3) Address when the signs can be delivered to  
4) Contact name and telephone number of person receiving the signs  
When the information is gathered arrangements will be made to deliver some signs to you.  
If you use the print off version please inform us of where you have put the sign.  
Thank you for your assistance regarding this matter as we all would like to see a clean and tidy  
Herefordshire. Any queries please email the [ethelpline@herefordshire.gov.uk](mailto:ethelpline@herefordshire.gov.uk)  
Regards David Hough  
[David Hough Trading Standards Service Manager Economy, Communities & Corporate  
Directorate Herefordshire Council](#)

20<sup>th</sup> July 2018 Dear Parish/Town Clerk  
Please find below a note from the Leader of Herefordshire Council. I would be grateful if you  
would circulate this to your councillors. Thank you With Kind Regards Anthony (letter given to all)



10<sup>th</sup> August 2018 HALC Information Corner 10/08/2018

20<sup>th</sup> August 2018 Working together for our communities  
Councillor Jonathan Lester Leader of the Council  
Places booked for Chairman Joyce Davies and Vice – Chairman Mark Parsons

31<sup>st</sup> August 2018 Dear Consultees

Please see attached the Statutory Consultation documentation relating to the Speed Limit TRO on the A465 in Pontrilas. The documents are available on Council's website under "Proposed Traffic Regulation Order" section.

The Notice is to be published in the Hereford Times newspaper on 6<sup>th</sup> September 2018 (Thursday), with a consultation closing date of 28<sup>th</sup> September 2018.

I look forward to you formal comments.

Please let me know if you need any clarification. Thank you.

Kind regards Amol Pisal MSc MCIHT Principal Transportation Planner

ADL Traffic and Highways Engineering Ltd

FOR INFORMATION

August 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team, based at Peterchurch

PC 164 Roger Bradley 07976 938 755 [roger.bradley@westmercia.pnn.police.uk](mailto:roger.bradley@westmercia.pnn.police.uk)

PCSO 6173 Fiona Witcher 07773 054582 [fiona.witcher@westmercia.pnn.police.uk](mailto:fiona.witcher@westmercia.pnn.police.uk)

PCSO 6378 Pete Knight 07773 053919 [peter.knight@westmercia.pnn.police.uk](mailto:peter.knight@westmercia.pnn.police.uk)

{Full report given to all}

**Peterchurch Fire Station** <https://www.facebook.com/Peterchurch-Fire-Station-153087025359064/>

**Ewyas Harold Fire Station** <https://www.facebook.com/EwyasHaroldHWFRS>

September 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

{Full report given to all}

Discussions with Mr Edward Clive and Mr William Shuttleworth reference Whitfield Open Day

Good feedback received

Pre Application submitted

Outline Planning Permission for development next step

Ward Councillor Mr Jon Johnson reported on the following:-

Contact with Herefordshire Council and BBLP reference units

Speed Indicating Units (SIDs) preferred, no policy for VAS Units

Display for 2 months, then switched off for 1 month

1 unit each end of the 40mph section (actual position to be finalised by BBLP)

Southern end already has a power supply

Northern end unit to be solar powered

Data recorded or not?

Specification for bases

Costs for signs to be investigated – ask BBLP to quote

Letter to be sent to all parties involved

## 12.0 Agenda of the next meeting

Speed Indicating Devices (SIDs)

Village Hall Rear Car Park

Triangle at St Devereux Junction

Mile Post at Wormbridge

Projects for Budget

Field Fence

Triangle at Village Hall Junction

## 13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Ordinary Meeting of the Parish Council on

**MONDAY 8<sup>th</sup> October 2018** at "The Bridges Child Care Centre" Wormbridge

and is due to commence at **7.30pm**

Meeting declared closed at 9.00pm

Signed.....

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 8<sup>th</sup> October 2018