

Kilpeck Parish Council

Minutes of the Ordinary Meeting of Kilpeck Parish Council
held at Kilpeck Village Hall
on Monday 10th June 2019

No KGPC/MW/154

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mrs M Lloyd
Councillor Mr D Roden (Lengthsman/Contractor)
Councillor Mr G Statham
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Ward Councillor Mrs Christy Bolderson and one further member of the public

Prior to the commencement of the meeting all Parish Councillors present completed their Candidate Spending Return and Declaration for Parish and Community Elections in England and Wales ready for submission to the Returning Officer

**The Ordinary Meeting of the Parish Council was formally opened
by the Chairman at 7.45pm**

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr Dave Thompson
Mr James Howells Locality Steward and Police Representatives not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

Declarations of interest were received from Councillor Mr N Eynon reference Item 8.0

2.2 To consider any written applications for dispensation

No new written applications received

3.0 Minutes

The Minutes of the Annual Parish Council Meeting No **KGPC/MW/153** held on Monday 13th May 2019 were unanimously confirmed as a true record and signed by the Chairman.

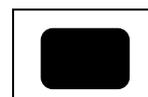
4.0 Financial Report

4.1 Receipts

Moneysoft Ltd Payroll Manager 100	
1 third share from Abbeydore & Bacton Group Parish Council	£45.33
Paying In Slip 500069	
Moneysoft Ltd Payroll Manager 100	£45.33
1 third share from Kentchurch Parish Council	
Paying In Slip 500070	

4.2 Invoices for Payment

Malcolm Walker Neighbourhood Development Plan Printing	£174.26
Cheque No 000928	
Edit Print Distribute Kilpeck Parish Council Newsletter "Chronicle"	£408.63
+ Freighter flyers	
Cheque No 000929	



Clerk's Salary June 2019 Gross	£559.24
Mileage	£10.58
Postage	£19.28
TAX £78.40 NIC £0.00	
Nett pay	£510.70
Cheque No 000930	
HMR&C 1 st Quarter Payment April May June {To be paid 31 st June 2019}	£235.40

All payments were **Unanimously Approved**

Reconciliation / Finance Sheet signed by Councillor Mrs J Davies Chairman and copies given to all Parish Councillors

4.3 Bank Balances as per statements

@ 3 rd May 2019 Statement No 16	Treasurers Account	£14,673.16
Internet Printed Bank Statement 9 th June 2019	£5,939.39	
Bank Reconciliation £5,939.39 dated 10 th June 2019 signed by the Chairman		
@ 3 rd May 2019 Statement No 8	Business Bank Instant Account	£18,476.74
Internet Printed Bank Statement 9 th June 2019	£26,477.51	
Bank Reconciliation £26,477.51 dated 10 th June 2019 signed by the Chairman		

5.0 Reports

5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman
Had nothing to report, meeting to be held Thursday 13th June 2019

5.1i) Parish Field Fence and Boundary Hedge

Councillor Mr N Eynon reported on the following:-

Fence 120m long, 100m + Gate, approximately £700.00

On-going works

5.1ii) Purchase request 10 x 5ft Banqueting Tables, 1 x Table Trolley

1 x Lincat Catering Heating Cupboard

Village Hall Management Committee request for the Parish Council to order equipment as above

The Parish Council unanimously resolved to order the items

Proposed by Councillor Mr N Eynon and Seconded by Councillor Mr G Statham

5.2 Ward Councillor Mrs Christy Bolderson

Christy reported on the following:-

Councillor Mr David Hitchiner is Leader of the Council

Parties are split at the moment

Meeting next week – uncertainty and no decisions as yet

Meeting with Pontrilas Sawmills soon

Bike week 8th - 15th June

Library sale 11th – 22nd June

The hand-over with Mr Jon Johnson is now complete

More information next month

5.3 Locality Steward (Site meeting Verge Damage)

Clerk meeting with Mr James Howells Friday 14th June

5.4 Lengthsman Report

Strimming by School, visibility splays only

Potholes

Stile between Churchyard and Castle – to be reported to Balfour Beatty

Parish Paths Partnership (P3) and Parish Lengthsman Schemes signed and returned from Balfour Beatty Herefordshire Council



5.5 **To note for report** Highway & Footpath Issues

See Item 5.4

6.0 **Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions.

No matters raised

7.0 **Policies Update Approvals**

7.1 Dealing with Planning Applications between Meetings

Unanimously approved and signed by Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman and witnessed by the Clerk

7.2 Complaints Procedure

Unanimously approved and signed by Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman and witnessed by the Clerk

7.3 Press/Media Policy

Unanimously approved and signed by Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman and witnessed by the Clerk

7.4 Asset Register

Further update required

Agenda item for the next full Parish Council meeting

8.0 **Planning Application**

Planning Application 191569 Rogers Hill Cottage Didley Hereford

Proposed variation of condition 2 of planning Application 163200

“The Parish Council were unable to meet within the required response time however all Parish Councillors have been made aware of the proposed variation and have not raised any objections”

9.0 **Neighbourhood Development Plan**

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.



To confirm final arrangements, including catering for the Open Day 29th June 2019 10.00am – 4.00pm

To agree purchase of 10 different A1 Coloured Maps @ £18.00 each and

2 different A3 Coloured maps @ £6.00 each (all laminated)

The Parish Council unanimously resolved for the Clerk to print “A3” Size Maps for the Open Day, numbers and lamination to be decided at Steering Group Meeting Kilpeck Village Hall Wednesday 19th June 2019 at 8.00pm

Clerk to contact Bryn Hill at Balfours with Berringtons reference Open Day Event

10.0 **A465 Speed Indicating Devices**

To receive update and agree any new actions required

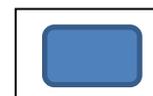
Installation programmed to commence week beginning 17th June 2019

SIDs have locking devices fitted as standard

11.0 **Allensmore Neighbourhood Development Plan**

Review Draft Version – Public Consultation Regulation 14

All Parish Councillors had perused the Allensmore Draft Neighbourhood Development Plan and found it to be a very good professionally written plan, which they supported with no comments to be made.



12.0 Donations to Churches/Churchyards

To clarify Parish Council ecclesiastical donations and approved updated general grants policy

The Parish Council resolved to withhold donations until clarification is received from HALC, NALC and/or Local Government

Letters had previously been sent to all Parochial Church Councils (PCCs) informing them of the current legislation.



“Latest News Taylor Report recommends clarity on parish councils power to fund church buildings

Published 2nd January 2018

The report of the Taylor Commission which reviewed the sustainability of English Churches and Cathedrals has recommended that the Government clarifies the legal powers of parish and town councils to fund church buildings, a matter SLCC in partnership with NALC, has been raising this year with Government officials.

The report states: “Section 8 of the Local Government Act 1894 confers a number of additional powers on a parish council. Among these is the power to execute works subject to the condition that they do not relate to property relating to the affairs of the church. The Local Government Act 1972, however, permits a local authority (whether at county, district or parish council level) to contribute towards the maintenance, repair or adaptation of churches and even possibly levy a parish rate on the basis that the expenditure would be in the interests of, and bring benefits to, some or all of the inhabitants of the area.

Evidence submitted to the Review suggested that there is considerable confusion as to whether the 1972 Act supersedes the Local Government Act 1894, and that the 1894 Act is still perceived as a barrier, preventing investment in church buildings by local authorities. Clarification on this point should be given, whether by repealing section 8 of the 1894 Act, or by the issue of guidance. This should clarify that local authorities can invest in church buildings in accordance with Section 137 of the Local Government Act 1972.

Additionally, repeal or the issue of guidance should clarify that certain parish councils are also able to fund church buildings using powers contained in the Localism Act 2011. The Act allows certain parish councils, as long as they meet certain criteria, to pass a resolution which allows them to have the benefit of the so-called “General Power of Competence”. An eligible parish council is one in which at least two-thirds of the members have been elected (i.e. not co-opted), and in which the clerk has completed one of a specified range of training courses. Having passed such a resolution, the relevant parish council would have the power to fund repairs and improvements and changes to church property (albeit it would have to take such a decision in line with its proper internal processes).”

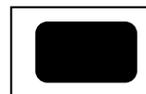
“The General Power of Competence - England only

S.1(1) of the Localism Act 2011 (“the 2011 Act”) provides that a local authority has power to do anything that individuals generally may do. “Local authority” is defined in s.8 of the 2011 Act and includes an eligible parish council (see paragraph 22 below). S.2 sets out the boundaries of the general power. Subsection (2) provides that the general power does not enable an eligible local council to do (a) anything which the authority is unable to do by virtue of a pre-commencement limitation, or (b) anything which the authority is unable to do by virtue of a post-commencement limitation which is expressed to apply (i) to the general power, (ii) to all of the authority’s powers, or (iii) to all of the authority’s powers but with exceptions that do not include the general power. An example of a pre-commencement limitation is s.8(1)(i) and (k) of the Local Government Act 1894, which prevent a council from spending money on property relating to affairs of the church or held for an ecclesiastical charity.”

Information reference Church Donations to be included in the next Parish Council Newsletter “1894 Act”

Updated General Grants Policy

The Updated General Grants Policy was unanimously approved and signed by Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman and witnessed by the Clerk



13.0 Information Sheet

(Not covered by an agenda item and for information only)

29th March 2019 No 191004 Gwerngenny Wormbridge Hereford
Proposed livestock building
Planning Permission

Planning Permission Granted 24th May 2019

2nd May 2017 Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE
Application for approval of details reserved by conditions 3, 4 & 15 attached to
Planning Permission 142033

Application Still Valid

30th October 2018 No 183445 Pool Wharf, Much Dewchurch HR2 8DR
Proposed access track and dryer unit
Planning Permission

Application Still Valid

11th April 2019 No 191156 Marlas Mill Hereford
Replacing of existing building with proposed garage
Full Householder

Application Still Valid

June 2019 Golden Valley Safer Neighbourhood Team (SNT) Newsletter Your team based at Peterchurch

PC 164 Roger Bradley 07976 938 755 roger.bradley@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

Crime Trends 1st - 31st May 2019 Entry was forced into garden shed at a property in **Bredwardine** between 3.30pm on Sunday 12th May and 2.30pm the following day. A Briggs and Stratton petrol lawnmower was stolen Incident ref 479-s-130519

Between 12noon and 12.30pm on Sunday 19th May, a wallet was stolen from inside an unlocked vehicle in Church Croft, **Madley**. The vehicle was parked while the owner was working at a property; the wallet contained a quantity of cash, a bank card and driving licence Incident ref 334-s-190519

Sometime between 5pm on Friday 17th and 8am on Monday 20th May, 4 front doors and 25 internal doors were stolen from a building site in **Clehonger** Incident ref 229-s-200519

Several roof tiles on the pavilion in **Ewyas Harold** recreation ground were damaged sometime during the evening of Wednesday 22nd May - there have been several instances of minor damage to areas of the recreation ground in recent weeks, please let us know if you have any information about this Incident ref 624-s-240519

A garage at a private dwelling on the outskirts of **Clehonger** was broken into over the Bank Holiday weekend while the occupiers were away and a large quantity of power and hand tools were stolen Incident ref 624-s-280519
If you have any information regarding any crime you can contact police on 101, in an emergency please dial 999

You can also contact Crimestoppers on 0800 555 111 to report any crime or criminal activity anonymously

Arrests A 30 year old male from **Madley** was arrested for driving with excess alcohol, he has been released under investigation

A 74 year old male from **Vowchurch** has been arrested for assault, he has been released under investigation

A 38 year old male from **Kingstone** was arrested for assault, he has been released under investigation

West Mercia PCC announces summer roadshow dates

Communities are getting the opportunity to talk to their Police and Crime Commissioner, John Campion, at a number of events taking place across West Mercia this summer.

As with previous years, the 'summer roadshow' will give communities the chance to talk to the PCC about concerns and local issues. However, this year, anyone dropping by the stand can also receive a free Smartwater kit to protect their home and property as well as raise concerns about road safety.

As part of the Commissioner's drive to reduce crime and make communities safer, he will be joined by representatives from Smartwater and the West Mercia Police 'We Don't Buy Crime' team at the events. They will be on-hand to talk to people about the water-based solution which allows property to be marked that can be traced by the police. People will then have the opportunity to sign up to the 'We Don't Buy Crime' scheme to receive a free Smartwater kit.

The Commissioner also wants to hear from the public about their road safety concerns.



After announcing an investment of £500,000 to be spent on road safety initiatives, working in partnership with local authorities to improve roads and introducing 70 ‘mini officers’ to police speeding and inconsiderate parking outside schools across West Mercia, this is an area he is keen to talk to people about.

The event programme for this year is as follows:

Bromyard Steam Rally and Gala, Herefordshire – Saturday 29 June

Newport Show, Telford & Wrekin – Saturday 13 July

Bromsgrove Police Station open day, Worcestershire – Saturday 31 August

Ludlow Food Festival, Shropshire – Saturday 14 September

PCC John Campion said: “This year I am focusing on two central parts of my commitment to making West Mercia Safer, but I want to hear from anyone – whatever the subject. I want to make sure that people get the opportunity to have a strong voice around policing and crime, and it is my role to capture all that is said. So, if you’re planning on coming to any of the events, please drop by and say hello.”

[Have Your Say on Rural Crime - 7pm on Monday 24th June 2019](#)

Would you like to see more police in rural areas? What crime issues are important to you?

What would make your community safer?

Rural Crime will be the focus of a live question and answer session hosted by the West Mercia Police and Crime Commissioner.

The meeting will be streamed live on the PCC’s facebook page (@WestMerciaPCC), from 7pm on Monday 24th June 2019. The public are invited to ask the questions which the Commissioner and his Deputy Tracey Onslow will put to West Mercia Police Chief Constable Anthony Bangham, and Deputy Chief Constable Amanda Blakeman.

The meeting is the third to be broadcast live, and is part of a series of regular meetings, focusing on key priorities raised by communities.

Commissioner John Campion said “Building safer, more secure rural communities is something that, I and the Chief Constable are committed to. I get clear feedback that this priority is shared by our communities.

I’d encourage people to take advantage of this opportunity, to have a voice at the highest level. Any questions you have about rural policing, funding to tackle rural crime or particular crime types affecting you and your communities, can be addressed in the most open and transparent way.”

Questions are invited live during the broadcast, or can be submitted in advance as part of a series of summer roadshows, via a Facebook comment or private message, or via email to

getinvolved@westmercia.pnn.police.uk

For more information about how you can take part visit: <https://www.westmercia-pcc.gov.uk/getinvolved/questions>

For more information on the Summer Roadshows visit <https://www.westmercia-pcc.gov.uk/westmercia-pcc-announces-summer-roadshow-date/>

Courier Fraud, Bogus Police and Bank Officials Alert ACTION FRAUD ALERT

What you need to know

Individuals have been receiving phone calls from people claiming to be a police officer or banking official

The suspect will say either:

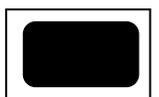
- There has been fraudulent activity at the victims’ bank and the staff at the bank are involved, the victim is then asked to withdraw money to either keep it safe or assist the police with their investigation
- A business such as a jewellers or currency exchange is fraudulent and they require the victims’ assistance to help secure evidence by purchasing jewellery or exchange a large amount of currency to hand over to the police
- The victims’ card has been compromised and used to purchase goods by a suspect, the victim is requested to withdraw their money to keep it safe or hand over their bank card to the police

Occasionally the victim will be told to dial a non-emergency extension of ‘161’ to receive confirmation of the individual’s bogus identity, the bogus official will advise the victim to lie about the reason for the withdrawal or purchase if challenged by staff, as the staff member is involved in the fraud.

A courier attends the victim’s home address to collect the goods the same day Often the victim is given a code word for the courier as a way of authentication.

Your bank or the police will never:

- Phone and ask you for your PIN or full banking password
- Ask you to withdraw money to hand over to them for safe-keeping
- Ask you to transfer money out of your account



- Send someone to your home to collect cash, PINs, cards to cheque books

To report a possible fraud, or for more information on current fraud/scams, please visit the [Action](#)

[Fraud Website](#) where you can also sign up for free email alerts

How to Contact Us 101 to talk to your local SNT or report a crime goldenvally.snt@westmercia.pnn.police.uk

www.westmercia.police.uk @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

News from your local Fire Crews As the summer holidays start and the sun shines, there may be good reason to promote outdoor and summer fire safety messages as well.

Cooking fires Fires from cooking appliances have consistently resulted in around half of all accidental fires in the home in England.

School holidays With children on school holidays, both an opportunity and a problem are presented. With children around, parents/carers are able to cook with their children and teach them cooking fire safety messages. However, it is important to be aware that children may provide a distraction when cooking.

Barbecues You may wish to specifically promote barbecue safety messages as they fit nicely within both cooking and summer fire safety. You may also wish to include barbecue messages on carbon monoxide, with incidents being reported of barbecues being used in enclosed spaces resulting in CO poisoning.

Cooking Fire Safety Messages Cooking fire safety covers a range of issues, from leaving it unattended through to electrical issues and even barbecues. This presents a range of messaging and the need for tailoring of messaging and activity to the relevant audiences. Obviously, having sufficient detection equipment and escape plans remains of high importance.

Cooking safely • Avoid leaving children in the kitchen alone when cooking on the hob. Keep matches and saucepan handles out of their reach to keep them safe

- Make sure saucepan handles don't stick out – so they don't get knocked off the stove
- Take care if you're wearing loose clothing – this can easily catch fire
- Keep tea towels and cloths away from the cooker and hob
- Double check the cooker is off when you've finished cooking
- Take care if you need to leave the kitchen whilst cooking, take pans off the heat or turn them down to avoid risk

Take care with electrics • Keep electrics (leads and appliances) away from water.

- Check toasters are clean and placed away from curtains and kitchen rolls.
- Keep the oven, hob and grill clean and in good working order. A build-up of fat and grease can ignite a fire.

Deep fat frying • Take care when cooking with hot oil – it sets alight easily

- Make sure food is dry before putting it in hot oil so it doesn't splash
- If the oil starts to smoke – it's too hot. Turn off the heat and leave it to cool
- Use a thermostat controlled electric deep fat fryer. They can't overheat

What to do if a pan catches fire:

- Don't take any risks. Turn off the heat if it is safe to do so. Never throw water over it
- Don't tackle the fire yourself – Get Out, Stay Out, Call 999.

Barbecues Barbecues don't cause too many fires; but that may be due to a history of excellent message promotion by fire and rescue services! However, it can also be a way in to talk about cooking fire safety more generally.

Barbecue messages include:

- Enjoy yourself, but don't drink too much alcohol if you are in charge of the barbecue or any cooking!
- Make sure your barbecue is well away from sheds, fences, trees, shrubs or garden waste
- Never leave a barbecue or any cooking unattended
- Never use a barbecue indoors
- Keep a bucket of water, sand or a garden hose nearby for emergencies
- Follow the safety instructions provided with disposable barbecues
- Never use petrol or paraffin to start or revive your barbecue; use only recognised lighters or starter fuels on coal
- Empty ashes onto bare garden soil, not into dustbins or wheelie bins. If they're hot, they can melt the plastic and start a fire

Carbon monoxide There have been incidents of people bringing barbecues into enclosed spaces resulting in carbon monoxide poisoning. More detail is available in the June Fire Kills briefing pack and on the Gas Safe Register website. http://www.gassaferegister.co.uk/advice/seasonal_advice/bbq_safety.aspx



14.0 Agenda of the Next Meeting

15.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council and is to be held on Monday July 8th 2019 in Kilpeck Village Hall and will commence at 7.45pm.

The Public and Clerk left the meeting room

Subject to Council Resolution this Item may be held in Closed Session

16.0 Parish Council Clerk's Annual Performance & Salary Review

Clerk's Annual performance and Salary Review

Councillor Mrs Margaret Lloyd noted relevant details of Salary increase

Agreed New Scale point of SCP 33

Proposed by Councillor Mr N Eynon and Seconded by Councillor Mr G Statham

Unanimously agreed by the Parish Council

The Public and Clerk re-joined the meeting

Meeting declared closed at 9.05 pm

Signed..........

Parish Council Chairman Councillor Mrs J T Davies.....

Date 8th July 2019