

# Kilpeck Parish Council

Minutes of the Ordinary Meeting of Kilpeck Parish Council  
held at The Bridges Childcare Centre  
on Monday 9<sup>th</sup> December 2019

No KPC/MW/159

## Councillors Present

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Councillor Mrs M Lloyd  
Councillor Mrs B Wood  
  
Clerk Mr M Walker

## Also Present

Ward Councillor Mrs Christy Bolderson and two further members of the public

**The Ordinary Meeting of the Parish Council was formally opened  
by the Chairman at 7.30pm**

### **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr D Roden (Lengthsman/Contractor),  
Councillor Mr G Statham and Councillor Mr D Thompson  
Mr James Howell Locality Steward and Police Representatives not present

### **2.0 Declarations of Interest & Dispensations**

#### **2.1 To receive any declarations of interest in agenda items from Councillors**

No Declarations of Interest were received

#### **2.2 To consider any written applications for dispensation**

No new written applications received

### **3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No **KGPC/MW/158** held on  
Monday 11<sup>th</sup> November 2019 were unanimously confirmed as a true record and signed by the Chairman

### **4.0 Financial Report**

#### **4.1 Receipts**

No receipts received

Thank you received from Dore Community Transport for grant monies

The Precept request for 2020/2021 of £17,600.00 had been sent to Herefordshire Council

#### **4.2 Invoices for Payment**

Mr D Roden (Lengthsman/Contractor)	£726.00
Invoices 00001, 00002, 00004, 00005, 00007, 00008, 00009	
Cheque No 000948	
Clerk's Salary December 2019 Gross	£585.24
Mileage	£14.63
Postage	£1.83
TAX £83.60 NIC £0.00	
Nett pay	£518.10
Cheque No 000949	
HMR&C 3 <sup>rd</sup> ¼ Payment October November December	£251.20
Cheque No 000950	
{To be paid 31 <sup>st</sup> December 2019}	



#### **4.2i Request to pay for Village Green mowing £574.38**

Robert Horton Invoice No 379	02/04/2019	£30.00
Robert Horton Invoice No 387	02/05/2019	£60.00
Robert Horton Invoice No 394	31/05/2019	£90.00
Robert Horton Invoice No 399	28/06/2019	£90.00
Robert Horton Invoice No 405	29/07/2019	£90.00
Robert Horton Invoice No 417	31/08/2019	£60.00
Robert Horton Invoice No 425	29/09/2019	£60.00
Robert Horton Invoice No 435	02/11/2019	£60.00
Fuel (25%)		£34.38
<b>Total Invoices + Fuel</b>		<b>£574.38</b>

Cheque No 000951

{Letter reference Kilpeck Village Green, Lengthsman to mow next year to be included with cheque}

All payments were **Unanimously Approved**

Reconciliation / Finance Sheet signed by Councillor Mrs J Davies and copies given to all Parish Councillors present. {Hand delivered to Councillor Mr D Roden (Lengthsman/Contractor), Councillor Mr G Statham and Councillor Mr D Thompson}

#### **4.3 Bank Balances** as per statements

@ 6<sup>th</sup> December 2019 Internet Printed Bank Statement Treasurers Account £3,647.09  
Bank Reconciliation £3,647.09 dated 9<sup>th</sup> December 2019 signed by the Chairman

@ 6<sup>th</sup> December 2019 Internet Printed Bank Statement  
Business Bank Instant Account £23,483.12  
Bank Reconciliation £23,483.12 dated 9<sup>th</sup> December 2019 signed by the Chairman

#### **4.3i Lloyds Bank Mandate to change Council's name**

Lloyds Bank Mandate returned to Lloyds Bank awaiting confirmation

#### **4.4 Parish Council donations for churchyard maintenance**

##### **Payments to church yard maintenance**

*"The Clerk reported that the National Association of Local Councils (NALC) had put out guidance saying that there was a lack of clarity between the 1894 Local Government Act (which prohibits Parish Councils contributing towards the upkeep of church assets) and the 1972 and 2011 Local Government Acts which appear to allow this; NALCs view being that it was not lawful for Parish Councils to make any kind of donation to Churches or to the upkeep of churchyards (except closed churchyards).*

*The Clerk had approached the Clerk's professional body Society of Local Council Clerks (SLCC), their advice being that this should be discussed with the Parish Council, giving them the NALC advice and letting them make a balanced judgement. The SLCC felt that as long as the Parish Council could show they had considered the issue and could give the reasons why they have come to the conclusion they had, then there should be no problem in continuing to support the maintenance of the churchyard."*

Kilpeck Parochial Church Council (PCC) £100.00

St Devereux Parochial Church Council (PCC) £100.00

Wormbridge Parochial Church Council (PCC) £100.00

Kenderchurch Church is now a "Closed Church/Churchyard"

The Parish Council resolved unanimously to make the above payments



## 5.0 Reports

### 5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman reported on the following:-

The Crafts @ Kilpeck Village Hall on 9<sup>th</sup> November was very successful

The Pantomime will take place evenings Wednesday 11<sup>th</sup> Friday 13<sup>th</sup> Saturday 14<sup>th</sup> plus a matinee Saturday 14<sup>th</sup> December

The Youth Theatre evenings have now finished

Polling Day Thursday 12<sup>th</sup> December 2019

Field Fund stands at £426.80

### 5.2 Ward Councillor Mrs Christy Bolderson

Christy report sent by email December Parish Council Update

**Flooding:** Over recent weeks, Council staff and Balfour Beatty Living Places, together with the emergency services and voluntary sector organisations have dealt with a large number of road closures, flooded properties, stranded people and abandoned vehicles. As reported by the Leader, it is likely that the total costs incurred by the Council when dealing with the aftermath of this emergency is in excess of £1.5m. In response to the flooding incidents, the Council are launching a Community Flood Recovery Grant worth £500 to each affected household. In order to qualify for the assistance, flood water must have entered the habitable areas of your property, or the residence has been considered unliveable for any period of time due to flooding. Alongside this is a Business Flood Recovery Grant, which will provide up to £2,500 per eligible small and medium-sized business. To qualify, businesses must be able to evidence that they have been directly impacted or have directly suffered a loss of trade as a result of the flooding that cannot be recovered from insurance. Council tax reduction and Business rate reduction is also available for properties affected by the recent floods. Please email [counciltax@herefordshire.gov.uk](mailto:counciltax@herefordshire.gov.uk) or [businessrates@herefordshire.gov.uk](mailto:businessrates@herefordshire.gov.uk) or phone 01432 260360 for more information. There will also be a drop-in session if you would like further information on Tuesday 17 December from 3.30 - 6.30pm at Ewyas Harold Memorial Hall (lounge), Pontrilas Rd, Ewyas Harold HR2 0EL.

**Be Winter Ready:** To Be Winter Ready, the public are being urged to: **Know the free emergency numbers** – in a power cut dial 105 or, for a gas emergency, dial 0800 111999. **Prepare your home** – keep a torch handy and get your appliances serviced by a Gas Safe registered engineer to prevent carbon monoxide poisoning. Vulnerable households can get extra support by signing up to the Priority Services Register. Contact your gas or electricity network to find out more. Visit the [Energy Networks Association website](#) to find out who your network operator is. **Keep your eyes open** – keep an eye on the weather forecast and, if you have a power cut or a gas emergency, check on your neighbours.

**Next Local Cabinet Meeting:** In an effort to improve public engagement, Cabinet meetings are touring the county. I incorrectly reported the location of the next Cabinet meeting during the Parish Council meeting. The next cabinet meeting in Ewyas Harold has tentatively been set for 27 February 2020, however, this is yet to be confirmed.

**Veteran Support Centre Opens in Herefordshire:** Herefordshire's Veteran Support Centre (VSC) opened its doors on Monday 11th November, ahead of an official launch in the New Year. Located in the city centre, it offers a friendly one-stop shop for anyone in the armed forces community needing guidance, with flexible and accessible spaces for meetings and group workshops, along with employment and volunteering opportunities. The VSC has been established thanks to a successful grant application by Herefordshire Council to the Ministry of Defence to pilot a veteran hub project. Herefordshire's Armed Forces Covenant Partnership will continue to oversee the centre for the next year whilst a new team of trustees forms and achieves its own independent charitable status.

**Neighbourhood Planning:** Herefordshire is the county with the most adopted NDP in the county- there are currently 67 adopted NDP in Herefordshire, with a further 5 awaiting referendum. A successful event for Parish Councils was held on 6 November to update parish councils on the Core Strategy review and the potential review of any Neighbourhood Plans. 109 parish councillors attended from 56 parish councils. The event was fully booked and so a further event is being arranged for any parish council who were unable to attend.



**NMiTE:** LEP have approved £5.66m of New Model in Technology and Engineering (NMiTE) Growth Deal Funding which will allow NMiTE to develop a Centre for Advanced Timber Technology, Centre for Automated Manufacturing, and a Centre for Future Skills on the Hereford Enterprise Zone.

**Kilpeck Matters:**

1. **Road Safety:** There have been long standing issues with the A465 through Didley and residents are trying to revisit what can be done given the recent road accidents in the area. A local resident, has also contacted the Cabinet Member for Infrastructure & Transport to obtain his support. Ian Connally, Traffic Management Advisor with West Mercia Police has been contacted to attend a future Parish Council meeting to discuss road safety.
2. **Planning & Roads:** I continue to liaise with planning on applications within the ward and also the Locality Steward in relation to the roads. Any road related issues including drainage should be reported to the 24 hour, 7 day a week telephone number 01432 261800 or on the website [https://www.herefordshire.gov.uk/info/200196/roads/190/report\\_problems\\_on\\_the\\_road](https://www.herefordshire.gov.uk/info/200196/roads/190/report_problems_on_the_road)

Councillor Christy Bolderson

**5.3 Locality Steward** Mr James Howell not present

All reports sent by email to Parish Councillors

**5.4 Lengthsman Report**

Mr Dave Roden not present and no report available

**5.5 To note for report** Highway Issues

General condition of Church Road Kilpeck  
(including lighting issues at both the Sawmills & the Merchants)

Lighting at Pontrilas Sawmills seems better  
Lighting at Pontrilas Merchants still a problem

Herefordshire Council Report Road Defects 25/11/2019  
Case reference number CAS-740139-Y5F3R2  
Church Road Kilpeck  
Potholes repaired today 09/12/2019

Herefordshire Council Report Highway Drainage Issues 25/11/2019  
Case reference number CAS-740142-Y7B0B1  
Pump House Corner Chamber Lid Broken

Bollards at Locks Garage – poor visibility, dirty and dangerous

Old Mill to Duffryn Turn - pull in

Whitfield Estate writing to Herefordshire Council reference lay by which has collapsed

Clerk to raise another request reference tree branches obscuring SID Unit on A465  
Contact Locality Steward Mr James Howell

Clerk to raise Village Gateways at Wormbridge and Trelough on A465

Mr Ian Connelly Safer Roads Partnership to be contacted reference meeting  
Road Survey Didley Straight, Possible White Lining (separate budget)

**6.0 Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions.

**Email from Mark Chester to the Parish Council**

*“On a related but slightly separate note, there are two matters which may have been brought to the parish council. I have been in contact with Mr. and Mrs. Clive in connection with the proposed new development. When the NDP steering group met with Mr. Clive in December 2018,*



*I identified the two footpaths, one to the north of Wormbridge, the other by Grove Park and the barns, as projects for which it would be desirable and potential feasible to proceed as part of the wider development works. I also highlighted the matter of a play area for local children within the development. I believe that Mr. Clive wishes to explore specific details of the footpaths and their positions, with the Parish Council. He advised in his most recent e-mail to me that he planned to discuss this at an upcoming meeting. I also understand that the potential of the play area is a matter to be explored as part of landscaping works, and may also be an issue for the parish council. Now that I am not on the Parish Council, I am less acquainted with progress, decision-making and issues. I am happy to attend a meeting if this would be beneficial to inform those present.”*

Pavement north of Wormbridge and by Grove Park  
106 Monies connected to the Planning Application will probably contribute to these

Potential play area  
Connected to the Planning Application

#### **7.0 Neighbourhood Development Plan**

*Approximately 40 attendees at Open Day Consultation period ended 10<sup>th</sup> August 2019  
31 Questionnaires have been received and collated ready to be analysed by Kirkwells*



*Planning Consultants*

Steering Group Meeting, 28<sup>th</sup> November 2019 at Kilpeck Village Hall with Claire Bradley Kirkwells  
Planning Consultants resolved to exclude Kilpeck area but include all others

Kirkwells to update Neighbourhood Development Plan ready for Regulation 14 Consultation in the New Year

#### **8.0 A465 Speed Indicating Devices**

See Item 5.5

#### **9.0 Information Sheet**

(Not covered by an agenda item and for information only)

- |                               |   |
|-------------------------------|---|
| 2nd May 2017                  | Application No 171547 <u>Timber and Builders Merchant Pontrilas, Hereford HR2 0BE</u><br>Application for approval of details reserved by conditions 3, 4 & 15 attached to<br>Planning Permission 142033<br><b>Application Still Valid</b>   |
| 30 <sup>th</sup> October 2018 | No 183445 Pool Wharf, Much Dewchurch HR2 8DR<br>Proposed access track and dryer unit<br>Planning Permission<br><b>Application Still Valid</b>   |
| 27 <sup>th</sup> August 2019  | Application No192443 Land at Wormbridge (both sides of A465) Hereford<br>Hybrid planning application; Outline with all matters included except landscaping for 70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare facility; and Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated infrastructure.<br><b>Application Type Outline</b> |
| 1 <sup>st</sup> November 2019 | No 193713 Withington House Wormbridge Hereford HR2 9DU<br>Proposed erection of a two storey extension to side, erection of single storey sun room to rear and erection of car port<br>Full Householder<br><b>Application Still Valid</b>  |

#### Correspondence

November 2019

Herefordshire Association of Local Councils (HALC)

Wise Owl Training Programme December 2019 – March 2020 (previously sent by email)



## December 2019 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team, based at Peterchurch PC 3687 Jeff Rouse 07870150972 [jeff.rouse@westmercia.pnn.police.uk](mailto:jeff.rouse@westmercia.pnn.police.uk)

PCSO 6378 Pete Knight 07773 053919 [peter.knight@westmercia.pnn.police.uk](mailto:peter.knight@westmercia.pnn.police.uk)

PCSO 6173 Fiona Witcher 07773 054582 [fiona.witcher@westmercia.pnn.police.uk](mailto:fiona.witcher@westmercia.pnn.police.uk)

### Crime Trends 1st - 30th November 2019

Several power tools including 4 chainsaws, a disc cutter and a strimmer were taken from an insecure shed at a property in **Abbeydore** sometime during the last two weeks in October Incident ref 491-s-011119

A vintage 'Duckhams Open & Closed' sign was stolen from outside a business in **Vowchurch** sometime between 2pm and 9pm on Saturday 2nd November Incident ref 429-s-031119

A wooden fence at **Clehonger** playing fields was damaged sometime over the weekend of 2nd/3<sup>rd</sup> November Incident ref 662-s-041119

A Beta 250cc off-road motorcycle was stolen from a farm in **Walterstone** sometime overnight on Tuesday 12th / Wednesday 13th November Incident ref 255-s-131119

A Ford transit van that had been stolen from the Caerphilly area on 19th November was found abandoned in a farmer's field in **Craswall** the following morning - very similar to when two stolen Ford transit vans appeared in Longtown a few weeks ago. A nearby business had buildings broken into the same night, nothing was taken but a quad bike was damaged during an attempt to steal it Incident ref 89-s-201119 & 219-s-201119

An unoccupied farm in **Wormbridge** had buildings broken into sometime during the night of Tuesday 26th / Wednesday 27th November. Approximately 150 gallons of diesel were stolen, along with a quantity of pig netting and several hand tools Incident ref 379-s-271119

### Advice from the Energy Networks Association Are you ready for winter?

As the nights get colder and darker, the chances of severe weather increase. Storms, floods and other extreme conditions can cause damage to network infrastructure and disrupt your energy supply.

That's why the UK's gas and electricity network companies have come together to run the Be Winter Ready campaign. The campaign aims to help the public better-prepare for power cuts and gas emergencies that may result from bad winter weather.

To Be Winter Ready, you should:

- **Know your free emergency numbers** - in a power cut dial 105 or, for a gas emergency, dial 0800 111999
- **Prepare your home** – keep a torch handy and get your appliances serviced by a Gas Safe registered engineer to prevent carbon monoxide poisoning. Vulnerable households can get extra support by signing up to the Priority Services Register.

Contact your gas or electricity network to find out more. Visit [www.energynetworks.org](http://www.energynetworks.org) to find out who your network operator is.

- **Priority Services Register** – join a free service provided by network operators and suppliers to customers in need. In recent years the chances of unplanned problems with electricity and gas supply have reduced dramatically. Since 1990, network companies have invested £100bn in improving the reliability of local energy networks in the UK. As a result, on average, electricity customers have a power cut just once every two years and gas distribution customers will have their gas supply interrupted without advance notice just once every 36 years. Despite this, our gas and electricity networks can be affected by natural events, with severe winter weather potentially causing significant damage. The gas and electricity network operators are urging the public to Be Winter Ready. Make sure you're prepared in case you have a power cut or gas emergency.

**Scam News** You may be aware of a recent scam that has been widely reported within Herefordshire, particularly within the last few weeks. Criminals are calling potential victims falsely claiming to be a Police Officer and that they have been the subject of fraud through their bank account. They attempt to persuade the victim to attend their bank and withdraw large sums of money and then return home to hand the money over to 'a Police Officer'. It is important to state that the Police will **NEVER** ask you to hand over **ANY** money or purchase vouchers. Don't part with any of your personal information, bank cards, money or valuables.

If you are suspicious or feel uncomfortable with the caller's questions, then end the call. If in doubt hang up and wait 10 minutes. Then report to Action Fraud on 0300 1232040. Report to the Police immediately if the crime is still happening, the suspect is in the local area or if you are vulnerable and unable to contact Action Fraud

To reiterate: A genuine caller will **never** ask to: Send a courier to collect cash, bank cards, or valuables  
Ask for your PIN      Ask you to withdraw or transfer money



Another scam to be aware of, reported to us by several of our readers regarding the renewal of your TV licence - an email is sent, supposedly by the TV Licensing authority, asking you to pay for your licence. If the e-mail is not addressed to you personally then it will be a scam.

**And on a lighter note...** This festive story was recounted by one of our colleagues from the Met....

“After a day's Christmas celebrations in 1981, a quiet night duty in Kings Cross Police Station came to an end when I was 'ordered' by our Inspector to go to the local fire station to kidnap their Station Officer with a ransom note being left stating that his safe return would be on payment of a crate of beer. At the appropriate time the task was performed.

Two hours later a fire engine pulled up outside Kings Cross Road Police Station and the station doors burst open followed by several fire officers holding a fire hose. After a few minutes the front office resembled a swimming pool. They then departed stating we could keep their Station Officer!

Admitting defeat we returned him to the fire station and then spent the rest of the night mopping down the front office. Happy Days!!!!

**How to Contact Us \_ 101 to talk to your local SNT or report a crime**

[\\_goldenvalley.snt@westmercia.pnn.police.uk](mailto:_goldenvalley.snt@westmercia.pnn.police.uk) [www.westmercia.police.uk](http://www.westmercia.police.uk) @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger.

**Where We Work** Abbeydore, Bacton, Belmont (part of), Blakemere, Bredwardine, Clehonger, Clifford, Clodock, Cockyard, Craswall, Cusop, Dorstone, Dulas, Eaton Bishop, Ewyas Harold, Kerry's Gate, Kingstone (part of), Llancillo, Llanveynoe/Olchon, Longtown, Lower Maescoed, Madley, Michaelchurch Escley, Moccas, Newton, Peterchurch, Preston on Wye, Rowlestone, Shenmore, St Margarets, Turnastone, Tyberton, Vowchurch, Walterstone & Wormbridge (part of).



### News From your Local Crews

In recent years, excessive alcohol consumption has been a major contributor to not only fires, but fire-related casualties. With the likelihood of increased alcohol consumption and cooking across the festive period, the national fire safety campaign messaging will reference this, along with other Christmas specific messages. A secondary focus will be on keeping warm and safe in the colder weather.

- Don't cook if you have been drinking and never leave cooking unattended.
- Never place candles near your Christmas tree or materials that can catch alight easily.
- Keep candles, lighters and matches out of children's reach.
- Never leave lit candles unattended.
- Never overload electrical sockets.



- Always switch Christmas lights off and unplug them before you go to bed.
- Decorations can burn easily – so don't attach them to lights or heaters.
- Take time to check on older relatives and neighbours this Christmas as they are potentially at greater risk from fire.



- Make sure your family and visitors know how to escape in an emergency.
- Check your Christmas tree lights carry this British Safety Standard sign.

#### Incidents attended in November:

**7<sup>th</sup> November**- Crews assisted home owner who was locked in due to door mechanism failure.

**11 November**- House Fire. Approximately 10 x 10 metres, involved Superser gas heater. Crew used Two Breathing apparatus under rapid deployment, one Hose Reel, Thermal imaging camera and gas monitor used.

**Hereford & Worcester Fire and Rescue Service provide fire safety advice to everyone.**

**Safe and Well Check can be carried out for the more vulnerable such as the elderly, people living alone and those with reduced mobility.**

#### **What is a Safe and Well Check?**

A Safe and Well Check is a **FREE** home safety visit that is tailored to an individual's needs.

The visit includes a home safety check to help reduce the risk of fire in the home, including the checking and fitting of smoke alarms where required.



This includes alarms suitable for those with a hearing impairment and giving advice on a fire escape plan. It will also identify any health and care needs that require signposting to local services to help ensure safety and wellbeing.

A Safe and Well Check maximises the opportunity to help individuals stay safe and independent and include advice on the following:

- Fire safety in the home      Falls prevention      Winter Warmth      Social Isolation and loneliness
- Crime prevention      Smoking

How can I arrange a Visit?

Contact our Community Risk team via our on-line form (Link Below) or call **0800 032 1155** for advice

<http://www.hwfire.org.uk/safety-and-advice/home-safety/safe-and-well-check/request-a-safe-and-well-check/>



**From everyone at HWFRS we wish you all a very happy and safe Christmas!**



Test your smoke alarms before the festive fun begins – it'll help keep the whole family safe. #PressToTest

Training for Parish Councillor to be discussed in the New Year 2020

**10.0 Agenda of the Next Meeting**

- Neighbourhood Development Plan
- Speed Indicating Devices (SIDs)
- Mr Ian Connelly Safer Roads Partnership

**11.0 Confirmation of the Next Meeting Time, Date & Venue**

The next Meeting will be an Ordinary Meeting of the Parish Council and is to be held on Monday January 13<sup>th</sup> 2020 in the **Bridges Childcare Centre** and will commence at 7.30pm.

Meeting declared closed at 8.35 pm

Signed.....  .....

Parish Council Chairman Councillor Mrs J T Davies.....

Date 20<sup>th</sup> January 2020